

## PENDOYLAN COMMUNITY COUNCIL CYNGOR CYMUNED PENDEULWYN

The Annual Meeting of Pendoylan Community Council was held on Thursday 8 May 2014 at 8.00 pm in Pendoylan Church in Wales Primary School

**1. PRESENT:** Councillor S Parnell (in the Chair), Councillors R Rees, P Fox, G Thomas, S Wigley and J Llewellyn. Also present L Weeding, J Roberts (Clerk) and PCSO Steve Thomas

**2. APOLOGIES:** Councillors C Tutton, N Newman and Vale Councillor R Traherne

**3. APPOINTMENT OF CHAIR:** Councillor Rees proposed that Councillor Parnell be re-appointed as Chair. This was seconded by Councillor Fox and unanimously agreed

**4. DECLARATION OF ACCEPTANCE OF OFFICE:** This was signed by Councillor Parnell who remained in the Chair

**5. APPOINTMENT OF VICE CHAIR:** Councillor Tutton had advised the Clerk that he did not wish to continue as Vice Chair. Councillor Parnell therefore suggested Councillor Newman be appointed if he is agreeable. This to be resolved at the next Meeting

**6. APPOINTMENT of Councillors to serve as Council's representative on outside bodies for 2014/15:** It was unanimously agreed these remain the same as last year, namely:

**Community Liaison Committee:** C Tutton

**One Voice Wales** – R Rees

**Pendoylan Parish Houses Charity** – S Parnell

**Pendoylan/Welsh St Donat's Charity** – P Fox and N Newman (this to be confirmed)

**7. DELEGATION of functional responsibilities:**

**Planning sub-committee:** P Fox, S Parnell, S Wigley and N Newman. However, Councillor Fox stated he was no longer prepared to lead this committee and Councillor Wigley confirmed she would take over this role.

**Social Events** – Councillor J Llewellyn

**Village Representatives:** It was agreed the Community Council would benefit from the co-option of additional village representatives. Councillors L Weeding, S Parnell and the Clerk would make enquiries in this respect **LW/SP/JR**

**8. MINUTES:** The Minutes of the Meeting held on 10 April 2014 were approved and signed

**9. DECLARATIONS OF INTEREST:** None

**10. MATTERS ARISING:**

**(a) Culvert/Heol St Cattwg** - The Vale Council had advised they were unable to fence off the culvert as requested as they did not own the land. However, they were prepared to fence off the deepest section. This has been completed and the culvert cleaned out

**(b) PAT Test /tree lights** – Councillor Rees confirmed he will arrange this **RR**

**(c) Playground** - The Vale Council have made some improvements as requested but the grass is still a problem. It was agreed enquiries should be made as to whether the Vale Council could cut this every 2 weeks and what the cost would be **JR**

**11. REPORT FROM COMMUNITY POLICE OFFICER:** PCSO Steve Thomas reported that the only crime in the last month had been a broken bench at the Vale Hotel. He also advised that owners of Ford Fiesta cars in particular should be aware that these are being targeted in store car parks at Culverhouse Cross and body work removed for use as spare parts. Stores are being urged to provide additional security

**12. REPORT FROM VALE COUNCILLOR R TRAHERNE:** No report available. Councillor Parnell instructed he be requested to provide email updates when not available to attend meetings. JR

**13. MEETINGS:** Councillor Rees had attended a recent meeting of One Voice Wales. The Police & Crime Commissioner was present and Councillor Rees took the opportunity to complain at the lack of police coverage at our meetings.

**14. PLANNING MATTERS:** Councillor Fox reported as follows:

**(a) Renishaws:**

**(i) LDP** – there was an issue between Renishaws and the Vale Council regarding removal of minerals from the site but as this refers to only a small amount of gravel there is no need for any action by the Community Council

**(ii) Public Meeting** – the information presented was more or less the same as that given at the last meeting. Full Council should now decide whether it was in favour of this application or not. After further discussion it was agreed it would be wrong to object in view of the potential for new jobs. It was agreed the Clerk would contact Renishaw's Consultants to convey the Council's appreciation of the fact that they are continuing to work with the community. They are to be reminded that they promised to look into the question as to whether the proposed new unit would be higher than the existing one due to the lie of the land. They are also to be asked how much control they will have over the site once completed JR

**(b) CCFC** – Councillor Fox confirmed he had contacted the Vale Council as agreed to advise that the Community Council now opposed this application. He also questioned how agricultural land could be used for development. There has been no response. It was noted that Councillor Traherne was to raise this question at the next full Council Meeting. It is believed this site contains areas of sand. Councillor Fox will make enquiries. PF

**(c) Hensol Castle** – Councillor Fox had been advised that the fireworks issue was not a licensable activity. A copy of the agreed conditions and laws regarding use of fireworks is to be relayed to Hensol residents JR

**(d) LDP/Proposed Gypsy Site at Welsh St Donats** – Councillor Fox confirmed he had sent notification of the Community Council's opposition to this to the Vale Council

**15. CORRESPONDENCE:** As per attached list with particular reference to:

**(a) OVW Training** – Councillor Parnell confirmed she would attend a workshop on Informing the Public regarding Data Protection and Freedom of Information Acts. This is being held on 17 June 2014 at the Vale Council's Office in Barry. The Clerk would arrange this JR

**(b) Local Government (Wales) Measure 2011 Part 7 – Guidance for Town & Community Councils** – This was duly noted

**16. FINANCE/CLERK'S REPORT:**

**(a) 2013/14 Accounts:** The Clerk confirmed the 2013/14 Accounts had been prepared and were awaiting internal audit. Meanwhile a summary of the accounts as at 31 March 2014 was circulated for the Councillors' information.

**(b) Insurance:** It was agreed to renew this with AON for 2014/15 but to obtain alternative quotes before the next renewal date. This action to be diarised for December 2014.

**(c) Financial position as at 8 May 2014:**

Current Account	£4,645.12
Jubilee Account	608.78
Total:	£5,250.90

**Payments to be made:**

New Account Book	76.74
Insurance renewal	578.93
Chapel Grass	150.00
Church Grass	300.00
Balance due to Hall	548.62

The above payments were approved.

**(d) Bank signatories:** The Clerk reported that it appears that Lloyds Bank have still not updated their systems to refer to the current signatories. She will arrange to take this up with the Manager of Lloyds Bank in Cowbridge **JR**

**17. WEBSITE:** Councillor Parnell confirmed that this was nearly ready to roll out and she would provide a further update at the next meeting **SP**

**18. BEST KEPT VILLAGE COMPETITION:** After much discussion it was agreed that the Community Council would not enter this year. It was however also agreed that the usual action will be taken to ensure Pendoylan Village is cared for. Thanks are to be expressed in the Parish Magazine to Gareth Owen for cutting the village green (plus an action photograph if possible) and to everyone else in the community who helps keep the village tidy. **JR**

**19. SUMMER FUNCTION:** After much discussion it was agreed to hold a free parish barbecue at the Village Hall on Saturday 12 July next from 2 pm to be in the same format as previous years. Details to be arranged nearer the date. **ALL**

**20. ROAD ISSUES:**

**(a) Double yellow lines/Heol St Cattwg:** The Clerk expressed concern that Steve Arthur advised in March 2014 that this project would now have to compete with other similar requests/projects despite having confirmed last September that these works would be completed by the end of 2013. This is to be challenged/clarified and Councillor Traherne consulted in the first instance **JR**

**(b) Speed signs** – These are to be installed in Hensol and Pendoylan using S106 monies but no date advised as to when this will take place

**21. COUNCILLORS' ISSUES:**

**(a)** Councillor Rees advised that the School is in need of a whiteboard and enquired whether a CASH grant could be sought in this respect as this would be for general community use i.e when the school is used for public meetings. Enquiries are to be made of the Vale Council **JR**

**(b)** Councillor Parnell confirmed that Tredodridge residents had agreed not to pursue a replacement light in view of the cost involved

**22. ITEMS FOR NEXT AGENDA:** Matters arising from these minutes

**23. DATE OF NEXT MEETING:** Thursday 12 June 2014 at 7.45 pm to be held at Pendoylan Church in Wales Primary School.

The Meeting was closed at 9.50 pm