

PENDOYLAN COMMUNITY COUNCIL CYNGOR CYMUNED PENDEULWYN

Mrs T Wride addressed Councillors prior to the commencement of the meeting to advise concerns regarding the 30 minutes it took an ambulance to reach a resident at Clawdd Coch from the Royal Glamorgan Hospital as its SATNAV system took it via Ystradowen and the Forestry instead of an 8 minute direct route. It was agreed a letter of complaint be sent to the Welsh Assembly's Minister of Health and copied to Jane Hutt AM **JR**

A Meeting of Pendoylan Community Council was held on Thursday 8 January 2015 at 7.30 pm in Pendoylan Church in Wales Primary School

1. PRESENT: Councillor S Parnell (in the Chair), Councillors R Rees, S Wigley, P Fox, C Tutton and J Llewellyn, H Hanmer, J Welsh, L Weeding and J Roberts (Clerk)

2. APOLOGIES: Vale Councillor R Traherne

3. MINUTES: Councillor Fox queried Item No. 14 of the Minutes of the Meeting held on 11 December 2014. This was clarified and the Minutes then approved as drawn and signed

4. DECLARATIONS OF INTEREST: None

5. MATTERS ARISING:

(a) Storage facility: It was agreed that if the Community Council's filing cabinet cannot be traced within the School that a letter be sent to Head Teacher, Lyn Murray, to request a replacement storage facility for the Council. J Welsh confirmed the tree lights had now been removed. These are to be stored in the School in future **JR/JW**

(b) Additional Council Representative: Cllr Parnell advised she had not heard from Heather Parkin and it was agreed no further action be taken in this respect. However concerns were raised that at present there is no representative for Hensol on the Community Council

(c) Fir trees: Councillor Rees confirmed these had now been removed

6. REPORT FROM COMMUNITY POLICE OFFICER: No report available

7. REPORT FROM COUNCILLOR TRAHERNE: No report available

8. CASUAL VACANCY: It was noted that Cllr Newman had submitted his resignation due to work and family commitments. The Clerk advised the Vale Council had been notified and the relevant public notices received for display. An election will have to be held if ten electors give notice to the Vale Council of a request for such an election by 12 February 2015. If no such requests are received by that date the Community Council may co-opt. It was agreed all applications are to be made to the Clerk by 9 March next. Cllr Fox extended thanks to Cllr Newman for his hard work on behalf of Hensol residents and the Pendoylan/Welsh St Donat's Trust.

9. PENDOYLAN/WELSH ST DONAT'S TRUST: As a result of Cllr Newman's resignation a replacement Trustee is required in addition to Cllr Fox to represent Pendoylan. Cllr Parnell kindly volunteered to fill this vacancy. This was unanimously approved.

10. MEETINGS: Councillor Parnell reported that she and H Hanmer had attended a Trustees' meeting in respect of Church Row Parish Houses Charity the main topic of discussion being the general upkeep and installation of double glazed windows.

11. PLANNING MATTERS:

Planning Consents had been received for (a) the construction of temporary kitchen, toilets, bar etc. to be used with existing marquee at Llanerch Vineyard and (b) the construction of an eco-centre visitor and educational building at Old Carriageway Stables, Hensol. The PNA application for the construction of an agricultural barn at Hillside, Pendoylan was refused. It is understood the applicant has been advised to

submit a full planning application for consideration. There was no update available regarding CCFC's application.

12. CORRESPONDENCE: As per attached list with particular reference to:

(a) Planning Aid Wales Training Workshop 26 February 2015. No one was available to attend this

(b) Valeways Winter Walks – Particular reference was made to the 7 mile walk from Pendoylan on 29 January 2015 commencing at 10 am

(c) Notification by the Vale Council of the new 320/321 Bus Route which now provides a service for Pendoylan to Cowbridge and Llantwit Major. It was agreed the timetable be submitted for publication in the Parish Magazine.

(d) Cardiff & Vale University Health Board Minutes of Meeting held on 8 December 2014

13. FINANCE/CLERK'S REPORT:

(a) Financial position as at 8 January 2015

Current Account	£3,026.70
Jubilee Account	<u>587.81</u>
Total:	£3,614.51

Payments to be made:

William Ross Ltd - 1/4ly payroll fee 36.00

S Parnell – Xmas event 24.00

These payments were approved

(b) Bank signatories: These remain to be resolved and the Clerk advised that she cannot progress this matter until all Councillors provide a copy of their ID. **GT**

(c) Internal Audit Review: In accordance with the provisions of Chapter 8 of One Voice Wales' and SLCC's "Governance & Accountability for Local Councils in Wales – a Practitioners' Guide" a review of the Community Council's internal audit was carried out. It was agreed that the current internal audit system was effective and that its audit standards had been met.

(d) Poppies: The Clerk confirmed that the three WW1 Centenary Poppies had been received and donated to the Church, Chapel and War Memorial Hall as agreed

14. PLAYGROUND:

A response is awaited from the Vale Council to the request for a latch to be fitted to the gate to prevent access by dogs **JR**

Cllr Wigley thanked Cllr Rees for cutting the hedges around the playground

15. RISK ASSESSMENT: A response is awaited from AON regarding insurance cover for users of the community mower etc. Cllr Fox proposed that in any event only those people approved by the Community Council should be key holders and use the mower etc. namely, Mike Edmunds, Gareth & Jenny Owens, Jason Welsh and Wally Leigh. H Hanmer kindly agreed to obtain a pro forma risk assessment which could be adapted to cover Community Council issues **JR/HH**

16. ROAD ISSUES:

(a) Driver Feedback Signs (DFS): A response had been received from Steve Arthur regarding the placement of the DFS near the school. He stated that if the sign were placed further out it would be too close to the 30mph entry sign and would be triggered too regularly and lose effectiveness.

(b) Double yellow lines/Heol St Cattwg: Steve Arthur confirmed that both objections had been made by residents. He stated he is considering reducing the length into Heol St Cattwg very slightly which might suit all parties. He will contact the Clerk if the proposals are to be changed. If not he will submit an objections report to the Cabinet

who would make the final decision. It was noted his recommendation is to proceed with the scheme as originally proposed (or slightly reduced as currently being considered).

(c) Junction at Tyn y Plancau: Cllr Rees expressed concern that there is no STOP sign at this dangerous junction and nothing on the road requiring traffic to slow down. It was agreed this be reported to the Vale Council **JR**

(d) Flooding: It was noted that the road opposite the proposed CCFC site near the river bridge towards J34/M4 is prone to flooding causing traffic to cross to the wrong side of the road. It would appear the ditch requires clearing out. This also to be reported to the Vale Council together with a request for a Risk of Flooding sign **JR**

17. S106 MONIES/HENSOL: The emails from Cllr Traherne and the Vale Council regarding the use to which the remaining £17,063.36 S106 monies should be put had been circulated to all members of the Community Council prior to the current meeting for their consideration and urgent response. The overall opinion was that these monies should remain in Hensol and be utilized to enhance the PROW network rather than provide further support for Greenlinks. Cllr Traherne was advised accordingly.

18. COUNCILLORS' ISSUES:

(a) Complaints had been received regarding the litter at J34/M4. A request for a litter pick is to be made to the Vale Council **JR**

(b) H Hanmer expressed concerns regarding lack of security at Pendoylan School as parts could be accessed by anyone at present. She also raised the issue of the car park lights which are on late at night. Residents find these very intrusive. Cllr Rees will raise these points with the Chair of Governors. **RR**

(c) Arrangements will need to be made for access to the school for Community Council Meetings once Cllr Llewellyn ceases to be a key holder. Enquiries are to be made of Head Teacher, Lyn Murray, as to whether the Clerk may hold a key in accordance with previous arrangements **JR**

19. ITEMS FOR NEXT AGENDA: Matters arising from these minutes

20. DATE OF NEXT MEETING: Thursday 12 February 2015 at 7.30 pm to be held in Pendoylan Church in Wales Primary School. Councillor Fox agreed to Chair this meeting in Councillor Parnell's absence.

The Meeting was closed at 9.00 pm