

PENDOYLAN COMMUNITY COUNCIL CYNGOR CYMUNED PENDEULWYN

The Annual Meeting of Pendoylan Community Council was held on Thursday 14 May 2015 at 7.30 pm in Pendoylan Church in Wales Primary School

1. PRESENT: Councillor S Parnell (in the Chair), Councillors R Rees, G Thomas, C Tutton, A Chiplen, S Wigley and J Llewellyn. Also present J Roberts (Clerk) and Vale Councillor R Traherne and a member of the parish

2. APOLOGIES: P Fox, H Hanmer, L Weeding, J Welsh & PCSO Steve Thomas

3. APPOINTMENT OF CHAIR: R Rees proposed that S Parnell be re-appointed as Chair. This was seconded by G Thomas and unanimously agreed

4. DECLARATION OF ACCEPTANCE OF OFFICE: This was signed by S Parnell who remained in the Chair

5. APPOINTMENT OF VICE CHAIR: S Parnell proposed that A Chiplen be appointed as Vice Chair. This was seconded by R Rees and unanimously agreed

6. APPOINTMENT of Councillors to serve as Council's representative on outside bodies for 2015/16: R Rees proposed that these remain the same as last year and this was unanimously agreed, namely:

Community Liaison Committee: C Tutton

One Voice Wales – R Rees

Pendoylan Parish Houses Charity – S Parnell

Pendoylan/Welsh St Donat's Charity – P Fox and S Parnell

7. DELEGATION of functional responsibilities:

Planning sub-committee: P Fox, S Parnell, S Wigley and A Chiplen.

Social Events – Councillor J Llewellyn

Village Representatives: H Hanmer, J Welsh and L Weeding.

Website – S Parnell

8. MINUTES: The Minutes of the Meeting held on 9 April 2015 were then approved and signed. The question as to whether a Report by the Chair for the year 2014/15 should be prepared and published was discussed but it was agreed this was not necessary as Council updates were published monthly in the Parish Magazine

9. DECLARATIONS OF INTEREST: None

10. MATTERS ARISING:

(a) Royal Glamorgan Hospital Ambulance Service: A further letter had been received apologizing for the continuing delay. It was agreed this was unacceptable and a request for an urgent response is to be made confirming that the necessary action has now been taken to prevent a reoccurrence of the situation that arose on Boxing Day. Cllr Rees advised that the Ambulance Service relied upon grid references rather than postcodes and it was agreed these be ascertained for Pendoylan, Tredodridge and Hensol and published permanently in the parish magazine **JR**

(b) BT Broadband: A telephone response had now been received from BT advising that the Community Council's concerns should be redirected to Open Reach. **JR**

(c) Benches: The Clerk had previously advised all members of the Community Council of Bob Manley's estimate for renovation/treatment of the 11 parish benches. He will charge £10 per hour and anticipates each bench will take approximately 1 hour. It had been agreed this was a very reasonable price and the Clerk had therefore instructed him to proceed and provided him with a map indicating the location of the said benches

(d) Risk Assessment: H Hanmer had advised that she has commenced drafting the risk assessment and the final draft will be available shortly **HH**

11. REPORT FROM COMMUNITY POLICE OFFICER: PCSO Thomas advised there had been one crime in the Parish in the last month, namely, the theft of 2 ponies from a farm.

12. REPORT FROM COUNCILLOR TRAHERNE:

(a) Reshaping Services – The Vale Council have been considering how to provide these differently to save money in view of their reduced budget and one saving may be achieved by outsourcing waste collection.

(b) Merger – A merger of the Vale Council with Cardiff now seems inevitable

(c) White Paper – Power to the People - If this is passed it would see the end to most Community Councils. The Vale Council are opposed to this as contact with local people and their issues will be lost.

(d) Social Services & Wellbeing Act – An Early intervention Service is to be provided. This will give the Vale Council problems as although the principle is commendable no extra funding is to be supplied

13. MEETINGS:

(a) Community Liaison Committee: It was noted that the next meeting date had been brought forward to 2 June 2015 at 6 pm. C Tutton had been notified

(b) One Voice Wales: R Rees had been unable to attend

(c) Pendoylan/Welsh St Donat's Trust: S Parnell had attended a Trustees' Meeting on 8 May 2015 and reported that it had been agreed that the amount of the student grant be increased from £300 to £325, Trustees Indemnity Insurance is to be arranged and Mandates completed to update the Trustees' signatures for HSBC Bank and CCLA in respect of the investments. Pendoylan's remaining capital is likely to expire in the near future and steps may need to be taken at that time to change the terms of the Trust.

14. PLANNING MATTERS:

(a) The following Applications had been received :

(i) to construct an extension to a fisherman's holiday cottage to provide family accommodation at Warren Mill, Pendoylan

(ii) to construct a glazed porch and veranda to the side entrance at Y Ffermdy Gwyn, Heol St Cattwg, Pendoylan and

(iii) to carry out alterations and an extension including creation of a new vehicular access at Mountain Lodge, Hensol

The Community Council had no comments to make regarding the above

(b) Ty Wyth Stables: R Traherne had obtained a response from the Vale Council advising that no ménage had been created at the site and no flood lights erected. Some earthworks had been undertaken at the site due to a burst water pipe that ran under the land. The owner had been advised that planning permission would be required for a ménage.

(c) Renishaw & CCFC Applications: R Traherne would endeavour to obtain an update as to the present position regarding these applications RT

15. CORRESPONDENCE: As per attached list with particular reference to:

(a) Welsh Assembly: Lest We Forget – Communities urged to apply for war memorial grants to repair and conserve community war memorials as part of WW1 centenary commemorations. It was felt this could benefit the Pendoylan War Memorial Hall JR

(b) "Reforming Local Government – Power to Local People": One Voice Wales' response to the White Paper was noted

(c) Ombudsman for Wales' Revised Guidance on the Code of Conduct – full details available via www.ombudsman-wales.org.uk

(d) Local Government (Democracy) (Wales) Act 2013 (Commencement No. 2) Order

2015: The Order commences sections 55-58, 68 & 69 of the 2013 Act wef 1 May 2015 whereby Community Councils will be required to publish certain information electronically i.e. on a website. Under Sections 55-57 Community Councils will be required to publish information regarding the Clerk, members, minutes etc and any audited statement of the Council's Accounts. Section 58 transfers the duty to maintain a register of members' interests to the Clerk and should also be published electronically. Sections 68 & 69 refer to the creation of joint standards committees and referral of misconduct cases & dispensations applications.

JR

(e) Land Transaction Tax Questionnaire: It was agreed the Clerk endeavour to complete this and return the same to One Voice Wales

JR

(f) Creative Rural Communities – Tourist Information Points: It was agreed to keep this on the agenda for further discussion

JR

(g) Vale of Glamorgan Council's Charter Action Plan: This requires clarification before completion

JR

16. FINANCE/CLERK'S REPORT:

(a) Financial position as at 14 May 2015:

Current Account	£6,317.64
Jubilee Account	<u>534.40</u>
	£6,852.04

The Clerk advised that the first precept payment of £2000 for 2015/16 had been received into the Current Account together with a VAT refund of £411.36.

(b) 2014/15 Accounts: The Clerk advised that the 2014/15 Accounts are currently being audited. In the meantime she provided a summary of the Community Council's financial position as at 31 March 2015 which was also subject to audit which has to be completed by the end of June 2015

(c) Insurance: The Clerk advised that she had now received a like for like quote from Zurich which was considerably less than that from AON for the year commencing 1 June 2015, namely, £360.23 inc. tax for a 1 year agreement or £344.08 inc. tax for a 3 year agreement. It was unanimously agreed to switch to Zurich but the terms of their fixed 3 year price are to be clarified before payment made. The Clerk was given authority to make the appropriate decision and payment.

JR

(d) Employee Pension Regulations: It is now law that every employer with at least one member of staff must automatically enroll those who are eligible into a workplace pension scheme and contribute towards it. Nomination of a contact in this respect must be made by 30 June 2015. It was agreed One Voice Wales be consulted for advice in the first instance.

JR

17. DEFIBRILLATOR: The Welsh Hearts' presentation had been a success with 26 parishioners in attendance. It was agreed that a defibrillator should be obtained for the parish and an application for a grant is to be made to Welsh Hearts in the first instance. Enquiries are to be made as to (a) the cost of the storage box and where this can be purchased and (b) the power source criteria i.e. lighting circuit or power socket. Cllr Wigley suggested that a request for donations for a defibrillator be made at the forthcoming parish barbecue. This was agreed

JR

18. ROAD ISSUES:

(a) Speed issues – Tredodridge: A resident had requested a 30 mph speed limit be imposed through Tredodridge. However, it was recalled that past efforts by the Community Council in this respect with both the Vale Council and the Welsh Assembly

had been unsuccessful as there is deemed to be an insufficient density of dwellings to warrant a speed limit. It was agreed rumble strips would be an unacceptable alternative.

(b) Driver Feedback Signs (DFS): These have now been removed from Pendoylan and installed in Hensol for the next few months when they will be moved to Peterston before returning to Pendoylan. Enquiries to be made of the Vale Council as to why cones have been put in their place and to request something more aesthetically pleasing. **JR**

(c) Flooding concerns: The Vale Council had advised that the highway gullies along the stretch of road in question were attended to on 3 February last by their highway maintenance teams.

(d) Tyn y Plancau Junction concerns: A response is still awaited from the Vale Council in respect of this issue. **JR**

(e) School Road Signs: A response is awaited from the Vale Council. **JR**

(f) Litter at J34/M4: A response is awaited from the Vale Council **JR**

(g) M4/Link Road: Cllr Rees referred to the recent traffic accident on the M4/Link Road and the subsequent grid lock in Pendoylan. It was felt the latter was due to inadequate or inappropriate diversion signage and better arrangements should be implemented before closing roads. Cllr Traherne agreed to convey these concerns to the Highways Department **RT**

19. \$106 MONIES/HENSOL: An update as to the present position regarding the proposed PROW works has been awaited but R Rees advised that this project has now been scrapped. Concerns were therefore expressed regarding the \$106 monies that had been allocated for this project. It was agreed R Traherne be requested to make urgent enquiries as to where these monies have now gone and when the time limit for utilization of these monies expires. **JR/RT**

20. COUNCILLORS' ISSUES:

(a) Village Green: S Wigley advised that the Vale Council omitted to cut the Village Green at the time of their first cut of the season. An explanation is to be sought. **JR**

(b) Litter bin at Clawdd Coch: S Wigley advised that a request has been received for a new litter bin at Clawdd Coch. It was agreed estimates be sought in the first instance but a possible alternative option would be to re site the one in Heol St Cattwg as there was no real need for one there. **JR**

(c) Allotment: A request had been received from a resident to place beehives in the allotments. There was no objection to this provided the current allotment holders also had no objections **JR**

21. ITEMS FOR NEXT AGENDA: Matters arising from these minutes

22. DATE OF NEXT MEETING: Thursday 11 June 2015 at 7.30 pm to be held in Pendoylan Church in Wales Primary School.

The Meeting was closed at 9.15 pm