

PENDOYLAN COMMUNITY COUNCIL CYNGOR CYMUNED PENDEULWYN

A Meeting of Pendoylan Community Council was held on Thursday 14 July 2016 at 7.30 pm in Pendoylan Church in Wales Primary School

1. PRESENT: Councillor A Chiplen (in the Chair), Councillors P Fox, G Thomas, S Wigley, C Tutton, L Weeding and J Llewellyn. Also present J Roberts (Clerk) and Vale Councillor R Traherne

2. APOLOGIES: S Parnell, H Hanmer, R Rees, J Welsh and PCSO Byrne

3. MINUTES: The Minutes of the Meeting held on 9 June 2016 were approved and signed.

4. DECLARATIONS OF INTEREST: None

5. MATTERS ARISING:

(a) Risk Assessment – An update in this respect was not available in S Parnell's absence **SP**

(b) OVW Training Sessions - S Parnell will be attending a course on Making Effective Grant Applications on 20 July next. **SP**

(c) Independent Remuneration Panel for Wales – The Clerk confirmed she had registered a NIL report on behalf of the Community Council for the current year in respect of Councillors' expenses and allowances. The report has been acknowledged by IRP and this should now be shown on the Council's website **SP**

(d) UK Web Archive - The Copyright Licence requirements were discussed and the Clerk was authorised to complete and return this to the National Library of Wales **JR**

(e) Community Orchard – It was agreed some research be carried out as to the types of tree protection available for further discussion at the next meeting regarding costs etc. In the meantime S Wigley confirmed that her husband will continue to trim around the trees. Thanks were expressed to George Wigley in this respect **ALL**

(f) Parish Tea Party - It was agreed this had been a great success and A Chiplen thanked everyone who had helped make this possible

6. REPORT FROM COMMUNITY POLICE OFFICER: PCSO Byrne advised that there had been a shed burglary and theft of a mobile phone in the parish in the last month. Vale Councillor Traherne had met the new Police Inspector to express concerns regarding the spate of burglaries locally but although steps are being taken to apprehend the culprits the Police are unable to provide an increased presence. Cllr Traherne believes therefore that it is now up to communities to look after themselves and it has been suggested that the Neighbourhood Watch be resurrected in the Parish. Enquiries to be made in this respect via the Parish Magazine **JR**

7. REPORT FROM COUNCILLOR TRAHERNE:

(a) Merger – The Leader of the Welsh Government, Neil Moore, believes that the proposal to merge the Vale Council with Cardiff will not now be pursued

(b) Planning Applications – It is now the Vale Council's policy not to provide Community Councils with full details of planning applications but these will be provided if specifically requested

(c) Car Parking Charges – The Vale Council are still debating whether or not to introduce car parking charges in Cowbridge

8. MEETINGS: C Tutton had attended a meeting of the Community Liaison Committee

9. PLANNING MATTERS:

(a) Applications had been received:

- (i) by the WRU to construct a 2 storey annex building near their existing training building known as The Barn at Hensol Castle Park to house new sports therapy treatment rooms and related storage

(ii) to construct a single storey stable block at Ty Hensol, Hensol Castle Park. It was noted that Cadw had objected to the previous application and it was agreed to be led by them in this instance

(iii) to extend the existing restaurant kitchen at Llanerch Vineyard, Hensol.

Councillors had no objections to the above applications

(b) Ty Wyth Newydd application – S Parnell advised that a compromise had been reached with residents and it appears this application is now likely to be granted

(c) CCFC application - Cllr Traherne will make enquiries as to the present position RT

10. CORRESPONDENCE: As per attached list with particular reference to:

(a) "Fly a Flag for the Commonwealth" – it was noted this is to become an annual occasion involving the countries and communities of all the other 52 Commonwealth countries on Commonwealth Day each year, the next date being 13 March 2017. One Voice Wales are urging all Community Councils to take part and to purchase a Commonwealth Flag. It was agreed to pursue this provided the Rev Counsell is prepared to allow the said flag to be flown from the Church. The School may also wish to be involved in this event. It was noted the cost would be £39.50 + VAT or £24.80 + Vat depending upon the size required. Registration to be completed by 29 January 2017 JR

(b) VOG Reshaping Services Programme Update – The section appertaining to Community Councils was considered and noted

(c) Welsh Government – The Tax Collection & Management (Wales) Act 2016 received Royal Assent in April 2016 which allows the establishment of the Welsh Revenue Authority (WRA). The WRA will work with HMRC to collect and manage Land Transaction Tax (LTT). The WRA will also undertake the collection for Landfill Disposals Tax (LDT) but would delegate compliance and enforcement to Natural Resources Wales.

11. FINANCE/CLERK'S REPORT

(a) Financial Position as at 14 July 2016:

Current Account	£3,672.08
Jubilee Account	<u>223.26</u>
Total:	£3,895.34

Payments made: (included in above total)

Tea Party expenses:

S Wigley	64.60
J Llewellyn	<u>67.70</u> 132.30

These payments had been approved

(b) 2015/16 Accounts: The Clerk advised that she had submitted the Accounts to Grant Thornton, the Welsh Government's Auditors, together with the additional information required. Grant Thornton had subsequently requested an audit report from the Internal Auditor but the Clerk was later advised that the Welsh Audit Office had decided this was not now a requirement this year. The final sign off for the Accounts is now awaited.

(c) Payroll: There are some concerns that this has not yet been set up as agreed and the Clerk will contact A D Williams in this respect but in the meantime the first quarter's tax has been sent to HMRC JR

(d) Workplace Pension Scheme: The Clerk confirmed that although she will not qualify for this scheme the Community Council still has duties to comply with in this respect. Registration has been effected and the Council's Staging Date is 1ST May 2017. The 2nd October 2017 is the date by which its legal duties must be met i.e. a Declaration of Compliance to be completed following which HMRC must be advised all duties have been met. The Clerk confirmed these dates have been diarised for action JR

(e) Amended Financial Regulations: A Chiplen advised he would make some alterations before proposing these be adopted at the next meeting **AC**

12. LITTER PICK: A response is awaited from Jane Hutt AM in this respect **JR**

13. ROAD ISSUES:

(a) Weight Restriction at Sycamore Cross Junction: The Clerk is to provide Cllr Traherne with details to enable him to take this up with the Vale Council **JR/RT**

(b) Road Signage: A Chiplen has provided photographic evidence that the Trehedyn Lane sign was in fact a Vale Council sign which should enable the request for Pendoylan Road signage to be pursued **JR/RT**

(c) Verge repairs at Mountain Lodge: The Clerk had been advised by the Vale Council that these had now been completed but C Tutton stated these had not been carried out properly. It was agreed not to pursue this and wait for BT to raise the issue

(d) DFS: This had now been re-installed in Pendoylan but it was noted that the sign by the School was not working. This to be reported to the Vale Council **JR**

(e) Street Lighting: A Chiplen advised that Street Light No.11 was not working. This also to be reported to the Vale Council **JR**

(f) J34 Slip Road: The Clerk had notified Jane Hutt AM regarding the bollards at J34/M4 who confirmed she would contact the Vale Council in this respect. The Clerk has since advised Jane that this is a matter for the Welsh Government to resolve and not the Vale Council. A further response is awaited **JR**

(g) J34/M4 Grass cutting: This had now been actioned. However, concerns have been raised regarding other uncut verges and Councillor Traherne advised he would make enquiries as to when action would be taken in this respect **JR/RT**

14. TIDAL LAGOON PRESENTATION: The Clerk advised that Neil Woollard of Tidal Lagoon Power is able to give a Presentation on 11th August 2016 at 7pm prior to the usual Council Meeting. It was agreed that parishioners be advised via the noticeboards and parish magazine. **JR**

15. COUNCILLORS' ISSUES:

(a) Village Green: Concerns had been expressed regarding the pile of hedge cuttings left on the village green. Enquiries for its removal are to be made **JR/JW**

(b) Community Flowers: S Wigley proposed that the Community Council fund the provision of a few plants for the Village and it was agreed the Clerk be reimbursed the £5 already spent in this regard **JR**

(c) Pavements: L Weeding advised that the pavement from the Church to the School was badly in need of resurfacing as it was likely to become a health and safety issue in the near future. This will be reported to the Vale Council **JR**

(d) Hole behind BT kiosk: This is also a potential hazard and will be reported to the Vale Council **JR**

16. ITEMS FOR NEXT AGENDA: Matters arising from these minutes

17. DATE OF NEXT MEETING: Thursday 11 August July 2016 at 7.30 pm to be held in Pendoylan Church in Wales Primary School (the presentation by Tidal Lagoon Power to take place prior to the meeting at 7.00 pm)

The Meeting was closed at 9.15 pm