

## PENDOYLAN COMMUNITY COUNCIL CYNGOR CYMUNED PENDEULWYN

A Meeting of Pendoylan Community Council was held on Thursday 9 June 2016 at 7.30 pm in Pendoylan Church in Wales Primary School

**1. PRESENT:** Councillor A Chiplen (in the Chair), Councillors S Parnell, R Rees, H Hanmer, P Fox, G Thomas, L Weeding and J Llewellyn. Also present J Roberts (Clerk) and PC Mark Goulding

**2. APOLOGIES:** S Wigley, J Welsh and Vale Councillor R Traherne

**3. MINUTES:** The Minutes of the Annual Meeting held on 12 May 2016 were approved as slightly amended and signed.

**4. DECLARATIONS OF INTEREST:** None

**5. MATTERS ARISING:**

**(a) Risk Assessment** – S Parnell would arrange for this to be amended if necessary and placed on the Community Council's website **SP**

**(b) OVW Training Sessions** - A Chiplen had been unable to attend the Chairing Skills Session as this had been cancelled. A further date is awaited. S Parnell confirmed she would attend a course on Making Effective Grant Applications on 20 July next. The Clerk would arrange this **JR**

**6. REPORT FROM COMMUNITY POLICE OFFICER:** PC Goulding advised there had been an attempted burglary of outbuildings in the parish. The Vale Hotel had reported £2k-3k worth of golf clubs missing from the Golf Shop. Mark advised that there is a team of 3 currently operating in the Vale in the early hours of the morning – one in a car and two on foot. Enquiries were still ongoing in respect of the recent burglaries in Heol St Cattwg.

**7. REPORT FROM COUNCILLOR TRAHERNE:** No report available in Cllr Traherne's absence

**8. MEETINGS:** None

**9. PLANNING MATTERS:**

(a) Planning consent had been given for the application to replace an existing conservatory at 1 Richardson House, Hensol Castle Park, Hensol

(b) Ty Wyth Newydd application – A Chiplen had drafted the Community Council's objection as agreed and this had been submitted to the Vale Council. It was noted that further consultations are pending

**10. CORRESPONDENCE:** As per attached list with particular reference to:

**(a) Tidal Lagoon Cardiff** – An invitation had been received from Tidal Lagoon Cardiff to attend a meeting of the Community Council to talk about the early stages of their project. It was agreed this be pursued with a view to possibly arranging an open meeting **JR**

**(b) Independent Remuneration Panel for Wales** – It was noted that it is a statutory requirement that all community and town councillors publish and report annually to the Panel on allowances and expenses payable to councillors by 30 September in each year. In the interests of transparency the Panel also requires councils to publish NIL returns on their websites/noticeboards by email [IRPMailbox@Wales.gsi.gov.uk](mailto:IRPMailbox@Wales.gsi.gov.uk). Action will be taken to comply with these requirements **JR/SP**

**(c) Centenary Fields Programme** – It was agreed this was not applicable to this parish

**(d) UK Web Archive** – an invitation had been received from the National Library of Wales to have the Community Council's website archived as it has been identified as an important part of Wales' documentary heritage and they would like it archived to enable it to remain available for researchers in the future. It was agreed this be actioned **JR**

**11. FINANCE/CLERK'S REPORT:**

**(a) Financial position as at 9 June 2016**

Current Account	£5,277.83
Jubilee Account	411.48
<b>Total:</b>	<b>£5,689.31</b>

**(b) Clerk's salary:** The Clerk advised that the NALC pay scales had been increased with effect 1 April 2016. Her scale had been increased by 11.5 p per hour. This was approved

**(c) 2015/16 Accounts:** The Clerk reported that A D Williams had completed the audit of the 2015/16 accounts and required payment of £150 as agreed. He will attend to the Payroll requirements for 2016/17 but will not requirement payment in that respect until the end of the current financial year. The Clerk will now arrange to complete and submit the documentation required by the Welsh Government's Auditors prior to the deadline of 11 July next

JR

**(d) Payments to be made:**

J Roberts - Salary (Apr-Jun)	749.74 net	
HMRC Tax on salary	187.43	
J Roberts – Expenses (Apr-Jun)	68.58	
S Wigley – Community Apple Tree	49.92	
Pendoylan Church – Grass	300.00	
Chapel – Grass	150.00	
A D Williams – Audit	150.00	1,655.67
<b>Balance in hand</b>		<b>£4,033.64</b>

The above payments were approved

**12. PARISH TEA PARTY:** Final arrangements for this event on 12 June 2016 to celebrate the Queen's 90<sup>th</sup> Birthday were discussed. Flyers had been distributed around the parish and offers to provide additional food had been received from members of the Hall Committee and the Church

ALL

**13. ROAD ISSUES:**

**(a) Weight Restriction at Sycamore Cross Junction:** The Clerk reported that there were 2 signs at this junction with the road to Pendoylan, one stating that it was a narrow road ahead with limited passing places and one advising there was a weight restriction 1.5 miles ahead this being located at the second turning to Welsh St Donat's. It was agreed this sign was too late and should be sited at the junction of Sycamore Cross and the road to Pendoylan (i.e. before large vehicles attempted to access Pendoylan) or a "Lorries Prohibited" sign be erected. This to be taken up with the Vale Council again

JR/RT

**(b) Road Signage:** A Chiplen would provide the Clerk with photographic evidence that the Trehedyn Lane sign was in fact a Vale Council sign which should enable the request for Pendoylan Road signage to be pursued forthwith

AC/JR/RT

**(c) Road repairs at Mountain Lodge:** The Clerk had been advised by the Vale Council that an update will be provided next week once a further inspection of the site has taken place

JR

**(d) Concrete deposits at The Smithy Crossroads:** This has now been rectified

**(e) DFS:** The Clerk had been endeavouring to chase the return of the DFS to Pendoylan but all attempts to contact Steve Arthur at the Vale Council by email had failed. She is pursuing enquiries via Mike Clogg of their Highways Dept.

JR

**(f) J34 Slip Road:** Bollards have been in place on the slip road to the M4 West since December last originally believed to enable tree cutting to take place but no action has been taken for months. It was agreed Jane Hutt AM be contacted for an explanation in this respect **JR**

**(g) J34/M4 Grass cutting:** Complaints had been received from motorists regarding the long grass on the verges at this junction rendering traffic visibility difficult and a danger. PC Goulding confirmed that this was a road safety issue. It was agreed to request Cllr Traherne's assistance in this matter **JR/RT**

**(h) Traffic mirror request:** With regard to the request for a traffic mirror to be provided at the junction of the road from Pendoylan to Sycamore Cross and the left turning down towards Peterston super Ely, the Vale Council have advised that a traffic mirror requires the approval of the Welsh Government and without a significant collision history in this particular area it is unlikely to receive support. Furthermore there would appear to be no opportunity in this location to safely mount a traffic mirror within the confines of the adopted highway and therefore the Vale Council cannot assist

**14. LITTER PICK:** The Clerk reported that despite the efforts of Tim Wort of Keep Wales Tidy and Norma Green, the proposed litter pick by local volunteers from J34 to Pendoylan village could not take place as it was not condoned by the Vale Council on health and safety grounds. It was agreed that Jane Hutt AM be asked whether the Welsh Government would be prepared to assist this effort **JR**

**15. GRASS CUTTING:** The Clerk had advised the Vale Council that the open spaces in Pendoylan were long overdue a cut. This will be investigated. Thanks were to be expressed to J Welsh who had cut the village green in the meantime. **JR**

**16. COUNCILLORS' ISSUES:**

**(a) Community Orchard:** S Wigley had reported that one of the apple trees in the community orchard had died possibly irrevocably damaged by strimmers. It was agreed a replacement tree be purchased and measures be taken to protect the trunks of all the trees in the orchard **SW**

**(b) Village Green:** L Weeding confirmed that the stones on the village green have now been repainted white although it was not possible to paint some as a result of animal contamination

**(c) Best Kept Village Competition:** L Weeding referred to a recent article in the Cowbridge Gem regarding the demise of the 62 year old Competition. She felt that Pendoylan should be proud it had won this competition 17 times and suggested that thanks be expressed in the parish magazine to all those who had made this possible over the years. This was agreed **JR**

**17. ITEMS FOR NEXT AGENDA:** Matters arising from these minutes

**18. DATE OF NEXT MEETING:** Thursday 14 July 2016 at 7.30 pm to be held in Pendoylan Church in Wales Primary School.

The Meeting was closed at 9.25 pm