

## PENDOYLAN COMMUNITY COUNCIL CYNGOR CYMUNED PENDEULWYN

A Meeting of Pendoylan Community Council was held on Thursday 10 March 2016 at 7.30 pm in Pendoylan Church in Wales Primary School

**1. PRESENT:** Councillor A Chiplen (in the Chair), Councillors R Rees, J Llewellyn, C Tutton, H Hanmer, J Welsh, J Roberts (Clerk) and Vale Councillor R Traherne

**2. APOLOGIES:** P Fox, S Parnell, L Weeding, S Wigley, G Thomas and PCSO Byrne

**3. MINUTES:** The Minutes of the Meeting held on 11 February 2016 were approved and signed.

**4. DECLARATIONS OF INTEREST:** None

**5. MATTERS ARISING:**

**(a) Bench in Tredodridge:** The current condition of this is being ascertained and further remedial action to be taken if necessary **JR**

**(b) Christmas Tree Lights:** The remaining lights are to be removed and stored as soon as the weather permits **AC/GT/JW**

**(c) The Queen's 90<sup>th</sup> Birthday Celebrations:**

**(i) Commemorative Medals** – These are available for £1.99 each excluding VAT (minimum order 50) plus postage. Before considering whether these be purchased for distribution at the Community Council's Tea Party it was agreed enquiries be made to ascertain whether the School have plans in this respect **JR**

**(ii) Clean for the Queen** – The Clerk reported that a parishioner has offered to organize a team of volunteers to pick up litter in the village and its surrounds and has requested the Community Council provide the necessary equipment. It was agreed to support this worthwhile venture and steps taken to acquire the said equipment **JR**

**6. REPORT FROM COMMUNITY POLICE OFFICER:** PCSO Byrne was unable to attend but had advised there had been one reported crime in the Parish in the last month, namely, theft of two mountain bikes from a garden shed. Cllr Traherne had expressed concerns regarding non-attendance by PCSOs at Community Council Meetings. However he had been informed that this was because there was a shortage of PCSOs at the present time but new ones were being recruited

**7. REPORT FROM COUNCILLOR TRAHERNE:**

**(a) Budget:** The Vale Council has suffered a 2% reduction in revenue from the Welsh Government and is considering how they can accommodate this. It is therefore difficult at present for a budget to be set

**(b) Council Tax:** It is now official – there will be a 3.9% increase in Council Tax for 2016/17

**(c) Car Parking Charges:** It has been confirmed that these will not now be introduced in Cowbridge

**(d) Five Mile Lane:** Compulsory Purchase Orders have now gone out and it is anticipated that the road improvements will commence shortly

**(e) Mergers:** This is still a live issue but it seems likely the Vale Council will be merged with Cardiff

**(f) Reshaping Services:** The Vale Council has been unable to save as much money as hoped (hence the increase in Council Tax).

**8. REPORT OF MEETINGS ATTENDED:** None

**9. PLANNING MATTERS:** Applications had been received for:

1. All year temporary use of marquee and ancillary building at Llanerch Vineyard, Hensol
2. Removal of storage buildings and to build a single storey extension on the side and rear and a two storey extension on the rear of 9 Hensol Villas, Hensol
3. Replacement of existing conservatory at 1 Richardson House, Hensol Castle Park, Hensol
4. Stables in paddock at Ty Hensol, Hensol

The Community Council had no objection to the above applications

An Application for alterations and extension including creation of a new vehicular access at Mountain Lodge, Hensol was refused.

It was noted that the Planning Wales Act 2015 introduced a new type of development - Developments of National Significance (DNS). Decisions on these applications will be made by the Welsh Government and not the Vale Council.

Cllr Traherne advised that the Vale Council's Planning & Enforcement Departments do not currently have sufficient staff to cope with the huge number of applications being received at present.

**10. CORRESPONDENCE:** As per attached list with particular reference to:

**(a) Welsh Government – Amended Model Code of Conduct.** This will be forwarded to all members of the Council for consideration before deciding whether this be adopted at the next meeting

JR

**(b) Vale Council – Event Equipment Loan Scheme** – previously this was free but funding has now been withdrawn. As from 6 April next there will be a £50 annual fee for organizations wishing to use their equipment. After some discussion it was agreed not to register for this scheme as there was sufficient event equipment available locally

**(c) OVW March & April Training Sessions:** These were noted

**11. FINANCE/CLERK'S REPORT:**

**(a) Current Financial Position:**

Current Account	£4,674.70
Jubilee Account	<u>448.48</u>
Total:	£5,123.18

**Payments to be made:**

Allotment rent	1.00	
Clerk's salary (Jan-Mar)	698.30	
HMRC (tax on salary)	174.52	
Clerk's expenses	82.24	
Williams Ross Ltd (1/4ly payroll (E)	36.00	<u>992.06</u>
		£4,131.12

The above payments were approved

**(c) Appointment of Internal Auditor:** The Clerk advised she had spoken to Tony Williams who confirmed he would be prepared to audit the Community Council's Accounts and also its Payroll procedures for a total annual charge of £250. However, information has now been received from Williams Ross regarding their proposed charges for administration of the Workplace Pension Scheme. The Clerk falls outside the criteria for this scheme but it will still have to be put in place for any subsequent clerk. It was agreed she should consult Tony Williams to ascertain his charge for (a) the audit (b) the payroll and Pension Scheme

JR

**12. RISK ASSESSMENT:** The final amendments are awaited to enable the completed Risk Assessment to be placed on the website **SP/JR/HH**

**13. LITTLE FREE LIBRARY:** The proposal to set up a free library in the Church porch is awaiting the approval of the Parochial Church Council and will be considered at their next meeting on 20 March 2016 **JR**

**14. ROAD ISSUES:**

**(a) Weight Restriction at Sycamore Cross:** It was noted that the Vale Council are not prepared to provide a weight restriction sign at this junction in order to deter large vehicles attempting to access Peterston and Pendoylan through the narrow lanes. However Cllr Rees pointed out that there is already a weight restriction sign near Tyn y Planca which designates the road through Pendoylan as a restricted road so there should be corresponding signage at the Sycamore Cross junction. Cllr Traherne said he would take this up with the Vale Council once the Clerk advises him the exact wording on the existing sign **JR/RT**

**(b) Pendoylan Road name request:** A response from the Vale Council is awaited **JR**

**(c ) Slow Signs:** Cllr Traherne advised that the Vale Council has again refused to provide a SLOW sign in Tredodridge or at the junction at Tyn y Plancau

**(e) Road repairs:** Cllr Tutton advised that BT recently closed the road near Mountain Lodge, Hensol in order to lay pipes & cables underground. However a tractor has subsequently churned up the road thereby uncovering & damaging the BT pipe which is now no longer connected to the wiring. This is to be reported to the Vale Council **JR**

**15. COUNCILLORS' ISSUES:** None

**16. ITEMS FOR NEXT AGENDA:** Matters arising from these minutes

**17. DATE OF NEXT MEETING:** Thursday 14 April 2016 at 7.30 pm to be held in Pendoylan Church in Wales Primary School.

The Meeting was closed at 9.00 pm