

PENDOYLAN COMMUNITY COUNCIL CYNGOR CYMUNED PENDEULWYN

The Annual Meeting of Pendoylan Community Council was held on Thursday 12 May 2016 at 7.30 pm in Pendoylan Church in Wales Primary School

1. PRESENT: Councillor S Parnell (in the Chair), Councillors R Rees, C Tutton, A Chiplen, S Wigley, H Hanmer, J Welsh, L Weeding and J Llewellyn. Also present J Roberts (Clerk) and Vale Councillor R Traherne

2. APOLOGIES: P Fox & PCSO Kieren Byrne

3. APPOINTMENT OF CHAIR: S Parnell proposed that A Chiplen be appointed as Chair. This was seconded by S Wigley and unanimously agreed

4. DECLARATION OF ACCEPTANCE OF OFFICE: This was signed by A Chiplen who then took the Chair. I

5. APPOINTMENT OF VICE CHAIR: H Hanmer proposed that R Rees be appointed as Vice Chair. This was seconded by J Llewellyn and unanimously agreed

6. APPOINTMENT of Councillors to serve as Council's representative on outside bodies for 2016/17: R Rees proposed that these remain the same as last year and this was unanimously agreed, namely:

Community Liaison Committee: C Tutton

One Voice Wales – R Rees

Pendoylan Parish Houses Charity – S Parnell and H Hanmer

Pendoylan/Welsh St Donat's Charity – P Fox and S Parnell

7. DELEGATION of functional responsibilities:

Planning sub-committee: P Fox, A Chiplen, S Parnell and S Wigley. A Chiplen agreed to head this committee

Social Events – J Llewellyn

Website – S Parnell

8. MINUTES: The Minutes of the Meeting held on 14 April 2016 were then approved and signed.

9. DECLARATIONS OF INTEREST: S Parnell declared an interest in Item No. 14(a)(ii) below

10. MATTERS ARISING:

(a) Bench in Tredodridge – S Parnell will ascertain whether this had now been painted. If not she will arrange for this to be done **SP**

(b) Tree Lights – These had now been removed from the tree and J Welsh has kindly agreed to store these

(c) Little Free Library - a bookcase is currently being sought to enable the library to be installed in the Church porch. The Clerk advised that she had received several offers to supply books **JR**

(d) Risk Assessment – final amendments to this are required before it can be placed on the Community Council's website **SP**

(e) Community Mower – the Clerk had been advised that M Edmunds had serviced the mower at the end of last year but confirmed he would check it over again in readiness for this year's use

11. REPORT FROM COMMUNITY POLICE OFFICER: PCSO Byrne advised that enquiries into the recent burglaries in Pendoylan are still on going and he will arrange for an increased police presence to be provided in the area. The only other reported crime in the parish in the last month was a theft at the Vale Hotel

12. REPORT FROM COUNCILLOR TRAHERNE:

- (a) The proposed merger of the Vale Council and Cardiff City Council is currently on hold
- (b) The Vale Council are no longer providing copies of planning applications and plans as these are now available on line but will do so if specifically requested
- (c) Car parking charges are still on the Council's agenda

13. MEETINGS:

(a) Community Liaison Committee: C Tutton reported that crime was up 2 per cent in the Vale compared to the previous year. In a recent survey South Wales Police rank 6th out of 43 divisions in dealing with victims of crime. With regard to planning applications, 56 per cent of these are now available on line. Community Council representatives can attend site meetings but are not allowed to comment.

(b) One Voice Wales: R Rees had been unable to attend the last meeting

14. PLANNING MATTERS:

(a) The following Applications had been received :

- (i) to replace the existing conservatory at 1 Richardson House, Hensol Castle Park, Hensol
- (ii) To create a ménage with 8 floodlights and post and rail fencing at Ty Wyth Newydd Stables, Tredodridge. After much discussion it was agreed the Community Council should object to this application as it was felt it would be detrimental to the residents of Tredodridge. A Chiplen agreed to draft a response

AC

(b) An amended application in respect of refurbishment and extension of The Piggery, Logwood Hill, Peterston super Ely has been refused.

(c) It was noted Planning Aid Wales were holding a Community Planning Event 9 June 2016 but no Councillors were able to attend this event

15. CORRESPONDENCE: As per attached list with particular reference to:

(a) OVW Training Sessions: A Chiplen could attend a Chaining Skills Session on 17 May 2016 and S Parnell expressed an interest in attending a Training Session on Making Effective Grant Applications on 20 July 2017. The Clerk would make the necessary arrangements

JR

(b) Amended Model Financial Regulations: It was noted that One Voice Wales had advised that these had been recalled awaiting further amendment

(c) Amended Model Code of Conduct: The further amendments to the Model Code of Conduct were approved and adopted

(d) Reshaping Services Programme: Cowbridge Town Clerk enquired what services/assets other Town/Community Councils would be willing to consider transferring from the Vale Council and whether they would be interested in discussing possible clustering arrangements with Cowbridge Town Council. It was agreed this was not applicable to Pendoylan Community Council

(e) OVW 2016 AGM: Motions for the AGM were noted

16. FINANCE/CLERK'S REPORT:

(a) Financial position as 14 May 2016

Current Account		£3,682.64
Precept		<u>2,000.00</u>
Total:		5,682.64
Jubilee Account		<u>448.48</u>
Total:		£6,131.12
Payments to be made:		
J Roberts – ink	50.38	
Zurich Insurance renewal 2016/17	<u>£356.43</u>	406.81
Total:		<u>5,724.31</u>

The above payments were approved

(b) Presentation of 2015/16 Accounts: The Clerk advised that the 2015/16 Accounts had been prepared ready for the first audit. These were circulated to members together with a summary of the Community Council's financial position as at 31 March 2016. The 2015/16 Accounts together with the Annual Governance Statement were then unanimously approved subject to audit

(c) Appointment of Auditor: The Clerk advised that A D Williams would charge £150 to carry out the 2015/16 audit and £100 for the 2016/17 Payroll procedure. It was unanimously agreed that A D Williams be appointed on these terms as the Community Council's Auditor

(d) Clerk's salary : The Clerk advised that with effect 1 January 2016 she would be on the NALC pay scale SCP25 with an increase of 35.5p ph (from £11.190 ph to £11.545 ph). This was approved

(e) Printer: The Clerk advised that the printer had developed a serious fault and it was agreed that a new printer should be purchased

JR

17. WOODLAND TRUST : H Hanmer advised regarding availability of Woodland Trust grants

18. PARISH TEA PARTY: This was to take place on Sunday 12 June 2016 at 3 pm in the Village Hall. S Wigley and J Llewellyn would meet to discuss the final arrangements for this event

SW/JL

19. ROAD ISSUES:

(a) Weight Restriction at Sycamore Junction: It was agreed the present position be checked before taking this up with the Vale Council

ALL

(b) Road Signage: The Vale Council had previously advised that they had no knowledge of the Trehedyn Lane sign but further investigation has confirmed that it is a Vale Council sign. Therefore it was agreed that a further request for a Pendoylan Road sign be made. Cllr Traherne agreed to pursue this on receipt of the relevant correspondence and photographic evidence.

AC/JR

(c) Road repairs at Mountain Lodge: A response is awaited from the Vale Council Cllr Traherne would pursue this if no response received

JR

(d) Concrete deposits at The Smithy Crossroads: This has been reported to the Vale Council

20. LITTER PICK: The Clerk reported that a meeting had taken place with Norma Greene regarding the proposed litter pick. It was agreed that a trial run be carried out on Sunday 5 June at 9.30 am and if successful a rota would then be arranged for further sessions

21. COUNCILLORS' ISSUES:

(a) G Thomas had suggested a replacement Christmas tree be planted on the village green in the Autumn to celebrate the Queen's 90th birthday year. This was agreed **ALL**

(b) L Weeding proposed arranging for the stones on the village green to be repainted. This was agreed **LW**

(c) Parish Coffee Mornings: L Weeding advised that although the Red Lion would not be increasing the cost of the coffee they will now be making a charge for the biscuits/cake provided. In order to cover the extra cost and to continue to provide free raffle prizes it would be necessary to increase the current charge from £2 to £2.50 per person. After some discussion it was agreed to make a donation to this worthwhile parish event of £50 towards the additional costs involved **JR/LW**

22. ITEMS FOR NEXT AGENDA: Matters arising from these minutes

23. DATE OF NEXT MEETING: Thursday 9 June 2016 at 7.30 pm to be held in Pendoylan Church in Wales Primary School.

The Meeting was closed at 9.15 pm