

## PENDOYLAN COMMUNITY COUNCIL CYNGOR CYMUNED PENDEULWYN

A Meeting of Pendoylan Community Council was held on Thursday 8 September 2016 at 7.30 pm in Pendoylan Church in Wales Primary School

**1. PRESENT:** Councillor R Rees (in the Chair), Councillors C Tutton, S Wigley, H Hanmer, G Thomas, A Chiplen and J Llewellyn. Also present J Roberts (Clerk) and PC Mark Goulding

**2. APOLOGIES:** Cllrs P Fox, S Parnell, J Welsh and R Traherne

**3. MINUTES:** The Minutes of the Meeting held on 11 August 2016 were approved and signed.

**4. DECLARATIONS OF INTEREST:** None

### **5. MATTERS ARISING:**

**(a) Risk Assessment** – The Clerk had provided the outstanding information to enable this to be completed. H Hanmer will arrange to forward the updated Assessment to S Parnell for placing on the website SP/HH

**(b) Community Orchard** – Various tree protectors were considered and it was agreed to purchase Weld Mesh Tree Guards i.e. 5 @ £12.50 each JR

**(c) Litter Pick** – There had been no response from the Welsh Government to a request for assistance to carry out a litter pick. In the meantime a parishioner had offered to purchase 2 litter picking instruments for £4 in total. This payment was approved JR

**(d) Commonwealth Flag** – The Clerk confirmed she had made the necessary arrangements to obtain this JR

**(e) Waste Collections** – Cllr Traherne had requested he be advised of any problems incurred since the changed collection date but no further problems had been reported. However, it is believed further problems might occur as apparently the Vale Council has 2 fewer lorries available for collections. Cllr Traherne to be advised of this JR

### **6. REPORT FROM COMMUNITY POLICE OFFICER:**

**(a) Crime Report:** PC Goulding reported there had been 2 crimes in the parish, namely, a camera and lens taken from a room at Hensol Castle and vehicle keys stolen from the gym at the Vale Hotel. He advised that the police would wish to be notified should an old white transit van with black alloy wheels be seen at any time driven by a male with ginger hair in his mid-20s. He also advised that there are currently issues with NRW in connection with Hensol Forest which is being used for a hunt without permission. If anyone spots hounds there they should let PC Goulding know to enable NRW to resolve the issue

**(b) Neighbourhood Watch Scheme:** PCSO Byrne had advised that Norma Greene was interested in establishing a Neighbourhood Watch Scheme. PC Goulding advised this would have police support. Application forms are available on Safer Vale Website. A co-ordinator and volunteers would be required. JR

**7. REPORT FROM COUNCILLOR TRAHERNE:** No report available in Cllr Traherne's absence

**8. MEETINGS:** None attended

### **9. PLANNING MATTERS:**

**(a) An Application** had been received to erect a 2 storey rear extension and rear balcony at 18 Heol St Cattwg, Pendoylan. The immediate neighbours are to be contacted to ascertain their views SW/AC

**(b) Planning Consents** had been granted for (i) an extension to the existing kitchen at Llanerch Vineyard and (ii) for the erection of a new detached single storey workshop at Ffynnon Deilo, Pendoylan

**(c) Planning Refusals** had been received for (i) the construction of a single storey stable block to provide 2 stables, a workshop, tack & feed room & dog kennels at Ty Hensol,

Hensol Castle Park and (ii) for the erection of a simple detached building to house a tractor and implements & storage at Corwrg, Pendoylan.

**10. CORRESPONDENCE:** As per attached list with particular reference to:

**(a) BT invitation:** Alun Cairns MP has arranged a meeting with a BT Representative to discuss what needs to be done to improve broadband speeds in the Vale. The meeting is to take place on 20 September at 18.30 pm in Cowbridge. It was agreed that C Tutton would attend this. He will advise the Clerk of his questions to enable her to notify Alun in advance of the meeting. A Chiplen will also attend the meeting. **CT/JR**

**(b) Wales Remembers 1914-1918:** The Weeping Window artwork commemorating the First World War featuring thousands of ceramic poppies is to go on display at Caernarfon Castle from 12 October until 20 November 2016. This is one of two sculptures taken from the installation Blood Swept Lands and Seas of Red at the Tower of London in 2014.

**(c) VOG Annual Report re S106 Agreements 2015/16:** This was noted with interest and some concern that so much money still remains unutilised.

**11. FINANCE/CLERK'S REPORT**

**(a) Financial position as at 8 September 2016:**

<b>Current Account (£2000 precept awaited)</b>		£ 3,565.88
<b>Jubilee Account</b>		<u>223.26</u>
<b>Total:</b>		<b>£ 3,789.14</b>
<b>Payments to be made:</b>		
J Roberts salary (July-Sept)	727.58	
HMTC Tax on Salary	181.90	
Grant Thornton Audit Fee	223.20	
J Roberts expenses	<u>91.60</u>	1,224.28
<b>Balance:</b>		<b>£ 2,564.86</b>

The above payments were approved

**(b) 2015/16 Accounts:** The Clerk reported that these had now been signed off by the Welsh Government's Auditors and the Notice of Completion of Audit displayed on the parish noticeboard

**(c) Amended Model Financial Regulations:** The Clerk had amended these as instructed and it was agreed she would provide a definitive document for circulation with a view to adopting the same at the next meeting **JR/ALL**

**(d) Responsible Financial Officer:** For the sake of clarity it was agreed that the Clerk be reconfirmed as the RFO. This was proposed by C Tutton and seconded by G Thomas & unanimously agreed

**12. CHRISTMAS TREE/ELECTRICS:** After some discussion it was agreed that the testing of the tree lights and electrics could wait until November next. G Thomas advised that the existing Christmas tree had been pruned and was much improved and therefore a new tree not now required. However a decision in this respect to be made at the next meeting **ALL**

**13. ROAD ISSUES:**

**(a) Bollards on J34 Slip Road:** C Tutton had ascertained that the bollards are there to protect the railway line safety fence and will remain there until a program is in place to deal with the design issue. A response is still awaited from Jane Hutt AM in this respect.

In the meantime R Rees will make further enquiries

**RR/JR**

**(b) Pavement Repairs:** The Clerk had been notified that these will be attended to as soon as possible **JR**

**(c) Hole behind BT Kiosk:** The Clerk reported that this had now been filled in

**(d) Erosion of Banks:** A response is awaited from the Vale Council

**JR**

**(e) Verges:** A response is awaited from the Vale Council

**JR/RT**

**(f) School traffic:** Concerns were expressed regarding school traffic which has been seen mounting the pavements. PC Goulding will arrange for PCSO Byrne to carry out a school patrol and Cllr Chiplen will arrange to see Lyn Murray to suggest provision be made for a further green cone area. He will also endeavour to ascertain whether the Community Council can do anything to alleviate parking problems during school events **AC**

**14. COUNCILLORS' ISSUES:**

Concerns were expressed that the Community Council had not been notified of the recent road closure in Pendoylan to enable work to be carried out by BT which had caused considerable inconvenience

**15. ITEMS FOR NEXT AGENDA:** Matters arising from these minutes

**16. DATE OF NEXT MEETING:** Thursday 13 October 2016 at 7.30 pm to be held in Pendoylan Church in Wales Primary School

The Meeting was closed at 9.30 pm