

PENDOYLAN COMMUNITY COUNCIL CYNGOR CYMUNED PENDEULWYNT

A Meeting of Pendoylan Community Council was held on Thursday 13 April 2017 at 7.30 pm in Pendoylan Church in Wales Primary School

1. PRESENT: Councillor A Chiplen (in the Chair), Councillors C Tutton, S Parnell, H Hanmer, G Thomas, R Rees, P Fox, J Roberts (Clerk) and Community Support Officer Angela Stone

2. APOLOGIES: Cllrs S Wigley, J Llewellyn, L Weeding, Vale Councillor R Traherne, PC Mark Goulding and PCSO Sam Jones

3. MINUTES: The Minutes of the Meeting held on 9 March 2017 were approved and signed.

4. DECLARATIONS OF INTEREST: None

5. MATTERS ARISING:

(a) Archives: S Parnell confirmed she had deposited Pendoylan Community Council Minutes for the years 1996 to 2011 with the Glamorgan Archives under Ref. No. 11/2881.

(b) Pendoylan School: It was noted that Ann Thomas, the Community Governor for Pendoylan and Welsh St Donats, had recently presented Welsh St Donats Community Council with a report and it was agreed she be requested to provide Pendoylan Community Council with a copy. It is understood a new Headmistress has now been appointed to take office next September. It was agreed that she be invited to attend a Community Council Meeting once she has settled into her new role. JR

(c) Community Mower: Mike Edmunds had been asked to service the mower but in the meantime Jason Welsh advised that the battery needed replacing and he kindly offered to source this. It was agreed this should be pursued but the Clerk to check with Mike that he is happy for Jason to arrange this JR

6. REPORT FROM COMMUNITY POLICE OFFICER: PCSO Sam Jones had advised the Clerk there had been no reported crimes in the parish for the last 30 days. However, Angela Stone CPO, did in fact attend the meeting and confirmed the above. She said to be aware that there are currently several telephone scams targeting vulnerable people. She confirmed the police would endeavour to assist with traffic should any events be held in the village. In view of Cllr Traherne's correspondence with Inspector Smart regarding police attendance at Community Council Meetings, it was agreed to advise him of Angela's attendance JR

7. REPORT FROM COUNCILLOR TRAHERNE: There was no report available from Cllr Traherne for what would have been his last meeting. However he expressed his thanks for the Community Council's support over the last 9 years. It was agreed the Clerk contact him to thank him in turn for his assistance to the Community Council during that time. He will be greatly missed JR

8. MEETINGS:

(a) Community Liaison Committee: C Tutton had attended a recent meeting and gave a report on matters raised

(b) Clerks' Meeting: The Clerk had attended this on 17 March 2017 and advised regarding the various agenda items and presentations. She had asked that the question of litter in the country lanes to be raised and Emma Reed, Head of Visible Services and Transport, confirmed the Vale Council could not support a community voluntary litter pick on health and safety grounds but with regard to J34 she advised that the Vale Council employed a company to monitor this area with a view to apprehending culprits.

9. PLANNING MATTERS:

(a) Applications: An Application to extend and convert a holiday let to a manager's accommodation at Warren Mill Guest House, Pendoylan. The Community Council had no objection to this application.

(b) Appeals: Notice of a Planning Appeal Consultation regarding planning refusals for The Piggery, Logwood Hill, Peterston super Ely. The Community Council would not be making any comment in this respect

(c) Enforcement Action: It was noted that the owner of the field near Caerwigau had been given 28 days to return the land to its original condition. This deadline had now expired and the Vale Council is currently considering whether to pursue formal enforcement action to remove the breach

N.B. It was agreed that the Vale Council are not providing details of planning applications on their Planning Portal soon enough and that documents referred to under "I Books" do not always open. It was agreed to ask Cllr Traherne to take this up with the Planning Authority

JR/RT

10. CORRESPONDENCE: As per attached list with particular reference to:

(a) Good Councillor's Guide: The Welsh Government had supplied a hard copy of this document for the benefit of new Councillors following the election in May 2017

(b) Community & Town Councils Manifesto: This was noted

(c) Vale Council's Corporate Structure plus contact details was noted and welcomed

(d) ICO – What Councils need to do now to get ready for the new General Data Protection Regulations (GDPR) which come into force May 2018. It was agreed this must be given further consideration

JR

11. FINANCE/CLERK'S REPORT:

(a) Current position as at 13 April 2017:

Current Account	£3,509.80
Jubilee Account	<u>398.76</u>
Total Current Account + Jubilee Account	£3,908.56

(b) 2016/17 Audit: The Clerk had finalised the 2016/17 Accounts which were now ready for first audit. She had prepared and circulated a draft Statement of Account for the year ended 31 March 2017 which showed an excess expenditure over income of £222.56 (subject to audit). However it was noted that a VAT refund for that period is expected in the sum of £284.87. One Voice Wales have advised they will be available to assist with any concerns regarding the new thematic audit. The statutory deadline for approval of the Annual Return is 30 June 2017

JR

(c) Local Government Elections 4 May 2017: The Vale Council had confirmed that 6 applications for the post of Community Councillor had been received for Pendoylan, namely, Andrew Chiplen, Susan Parnell, Gwyn Thomas, Hilary Hanmer, Robert Rees and Peter Fox. A Notice of Uncontested Election was subsequently received confirming the above named will be automatically appointed as Councillors for Pendoylan Ward without a contest. It was noted they will not take up office until Monday 8 May 2017. The Clerk had posted copies of the said Notice on the Community Council's noticeboards and S Parnell confirmed it had also been placed on the Community Council's website.

A Chiplen thanked the outgoing Councillors, namely, Susan Wigley, Colin Tutton, Jeanette Llewellyn and Lorraine Weeding for their contribution to the community during their years in office

- (d) Election expenses:** A form regarding expenses has to be submitted whether or not any are being claimed. S Parnell will kindly provide copies for distribution & completion at the next meeting **SP**
- (e) Election costs:** It was agreed the Vale Council should be requested to provide details of the costs to be levied against the Community Council in respect of the forthcoming election **JR**
- (e) Quorate:** The Vale Council had requested confirmation that Pendoylan Community Council will be quorate following the election. A Chiplen will check and advise. **AC/JR**
- 12. TRAINING:** One Voice Wales have advised they will be holding courses for new Councillors shortly. However, it was noted that the course on Wellbeing of Future Generations had been cancelled
- 13. BEST KEPT VILLAGE SIGNS:** A new post is required for one of the signs on the Village Green. A Chiplen agreed to research details of a supplier **AC**
- 14. JANE HUTT AM:** Jane Hutt had received responses from the following:
- (a) Ken Skates AM Cabinet Secretary for Economy & Infrastructure re: litter, bollards at J34/M4, Safe Routes in the Community and local road issues (see Items 16 & 17(d) & (e) below) and
 - (b) Mark Drakeford AM, Cabinet Secretary for Finance and Local Government re: election costs, the justification for 2 audits, additional community school governor and the criteria for S106 agreements.
- 15. BENCHES:** The Clerk reported that the paint on the bench opposite the Red Lion is peeling off despite having been treated fairly recently. S Parnell advised she would carry out a further survey of all the Community Council's benches before deciding what action should be taken in order to comply with the risk assessment **SP**
- 16. SAFE ROUTES IN THE COMMUNITY:** The Welsh Government had advised that in order for the Community Council to address the safety concerns for children attending Pendoylan Primary School it will need to liaise with the Vale Council as to how they may access funding in this respect which is available to local authorities each year and allocated on a competitive bidding process. It was agreed a meeting should be arranged with the new Headmistress to discuss strategies **JR**
- 17. ROAD ISSUES:**
- (a) WWA manhole in Heol St Cattwg:** WWA have been notified that this needs remedial attention **JR**
 - (b) Tree issue in Heol St Cattwg:** This has been reported to the Vale Council **JR**
 - (c) Road Signage:** The "Road Narrows" sign outside the speed derestriction sign from Pendoylan towards Caerwigau has been damaged. This has been reported to the Vale Council who have confirmed they will attend to this
 - (d) Bollards on J34 slip road:** The Welsh Government had advised Jane Hutt AM that the bollards on the J34 Slip Road are there as an interim safety measure pending a permanent improvement scheme which could commence shortly. It was agreed this was too vague and to ask Jane to press for a definite start date in view of the dangers regarding the bollards. **JR**
 - (e) Survey re access improvements J34/Sycamore Cross:** The Welsh Government has allocated £60k to the Vale Council to investigate options for improving access between J34/M4 and Sycamore Cross. It is understood that Emma Reed will be in charge of this project and it was agreed the Community Council should have some input as Pendoylan solely will be affected. It was agreed that Emma be invited to attend a meeting of the Community Council as soon as possible to explain what she intends to do **JR**

(f) Resurfacing: The Vale Council had advised Cllr Traherne that the road from Clawdd Coch towards J34/M4 will be included in the review of their 3 year resurfacing plan. It will be considered in accordance with the strict criteria in their Carriageway Resurfacing Prioritisation Scoring System. It was agreed that enquiries be made in a month as to what progress has been made in this respect **JR**

18. COUNCILLORS' ISSUES Garden Waste: S Parnell had been advised that the site at Cowbridge was full and the Vale Council were now having to use a site the other side of Cardiff which was delaying household collections locally. She confirmed she would ask Cllr Traherne to relay these concerns to the Vale Council **SP**

19. ITEMS FOR NEXT AGENDA: Matters arising from these minutes

20. DATE OF ANNUAL MEETING: Thursday 11 May 2017 at 7.30 pm to be held in Pendoylan Church in Wales Primary School.

The Meeting was closed at 9.50 pm