

## PENDOYLAN COMMUNITY COUNCIL CYNGOR CYMUNED PENDEULWYN

Prior to the Meeting Kelly Davies, the Vale Council's Rural Housing Enabler, and Tom Harris from Hafod Housing Association, gave presentations regarding housing in the rural Vale with particular reference to the need for affordable homes. Tom Harris advised Hafod was working with the Vale Council to address this need and outlined details of their proposed development for 9 units on the former ambulance site at Hensol which, if approved, will be offered under a local lettings policy developed with the Community Council

A Meeting of Pendoylan Community Council was held on Thursday 9 February 2017 at 7.30 pm in Pendoylan Church in Wales Primary School

**1. PRESENT:** Councillor A Chiplen (in the Chair), Councillors C Tutton, J Llewellyn, H Hanmer, G Thomas, R Rees, P Fox and J Roberts (Clerk)

**2. APOLOGIES:** Cllrs S Parnell, S Wigley, L Weeding, Vale Councillor R Traherne and PC Goulding

**3. MINUTES:** The Minutes of the Meeting held on 12 January 2017 were approved and signed.

**4. DECLARATIONS OF INTEREST:** None

**5. MATTERS ARISING:**

**(a) Meals on Wheels:** An update is awaited as to the commencement of this service

**(b) Pendoylan School:** A report from Ann Thomas, the Community Governor for Pendoylan & Welsh St Donats, is currently awaited **JR**

**(c) 320/321 Bus Route:** The Vale Council are endeavouring to obtain a replacement provider for this service and an update in this respect is currently awaited **JR**

**6. REPORT FROM COMMUNITY POLICE OFFICERS:** There was no attendance by PC Goulding or PCSO Sarah Johnson although PC Goulding had advised he was off work at present due to a work related injury & apologised for his previous lack of contact

**7. REPORT FROM COUNCILLOR TRAHERNE:** No report available in his absence

**8. MEETINGS:** H Hanmer had attended a Planning Aid Wales course in Swansea outlining the benefits of pre-application community engagement. She had prepared an informative summary of the meeting which will be circulated to all members of the Community Council. **JR**

**9. PLANNING MATTERS:**

**(a)** An Application had been received for additional guest accommodation at Llanerch Vineyard, Hensol.

The Community Council considered the possible additional traffic involved but it was finally agreed to raise no objection to this application

**(b)** Planning Approval has been given for the demolition of the existing garage, proposed new garage, altered access and extension to house at Apple Tree Cottage, Hensol

**(c) Field entrance near Caerwigau:** The Vale Council confirm unauthorised engineering works appear to have been taken at the site entrance in breach of planning control. This is to be returned to its original condition by the owner or an application to secure permission submitted failing which formal enforcement action will be taken to remove the breach

**10. CORRESPONDENCE:** As per attached list with particular reference to:

**(a) Wales Remembers 1914-1918:** The registration process for the **Third Battle of Ypres (Passchendaele): National Service of Remembrance** to be held on 31 July 2017 in Flanders is now available. This to be advertised in the next parish magazine **JR**

**(b) One Voice Wales: Be a Local Councillor in 2017.** A Guide as to the role of Community Councillors. It was agreed this be advertised in the next parish magazine **JR**

**(c) Vale Council's Briefing Sessions for Candidates (Local elections):** A Chiplen would endeavour to attend the course on 23 February 2017 **AC**

**(d) Clerks Meeting:** The Vale Council have arranged a meeting of all Town & Community Clerks for 17 March 2017 at 10.30 am in Barry. The Clerk confirmed she will endeavour to attend this **JR**

**(e) Welsh Government – Town & Community Council Survey:** It was agreed this be completed and submitted **AC/JR**

**(f) Welsh Government – Reform of School Governance: Regulatory Framework:** A report is awaited from A Thomas (see 5(b) above) **JR**

**(g) Auditor General for Wales Press Release:** It was noted that (some) Community Councils need to improve financial management and governance

**(h) Welsh Government's White Paper** re: reforming local government was noted

**(i) Social Media – A Guide for Councillors & Ombudsman's advice regarding bullying and harassment:** This was duly noted

**11. FINANCE/CLERK'S REPORT:**

**(a) Financial position as at 9 February 2017:**

<b>Current Account</b>	£4,800.41
Less: Unpresented cheque	<u>76.80</u>
	4,723.61

**Payments to be made:**

OVW – Training	35.00	
OVW – Subs 2017/18	68.00	
H Hanmer – expenses	<u>41.25</u>	144.25

**Balance:** **£4,579.36**

**Jubilee Account** **398.76**

**Total Current Account + Jubilee Account** **£4,978.12**

The above payments were approved

**(b) 2016/17 Audit:** The Clerk advised that Tony Williams had agreed to audit the Community Council Accounts for 2016/17 upon the same terms as last year. The Clerk will send him a formal letter of appointment in accordance with the Wales Audit Office requirements **JR**

**(c) Workplace Pension:** The Clerk advised that the Community Council's Staging Date will be 1 May 2017 at which time she will check whether the Council's current employee circumstances have changed. If not, no further action will be required until 12 June 2017. These dates have been diarised for action **JR**

**(d) Election 4 May 2017:** The Clerk advised regarding the election timetable and expressed concern should there be more than 8 nominations as this could cost the Community Council their savings. The Vale Council were unable to advise details of any such costs at the present time.

**12. TRAINING:** H Hanmer had attended a One Voice Wales Code of Conduct Training in Bridgend and will attend one in March (date to be clarified) on Sustainability (Well Being of Future Generations Act) **JR**

**13. BEST KEPT VILLAGE SIGN:** It was agreed steps to reinstate this on the village green should be taken as soon as possible. Cllr Rees would contact Dave Popham in this respect **RR**

**14. JANE HUTT AM:** The Clerk requested that she be advised of any questions for Jane in good time for her attendance at the March Meeting. Those received to date included (a) obsolete signage at J34 and bollards (b) 20 mph speed limit in the lanes from J34 to A48 (c) CCFC site update **ALL**

**15. PLAYGROUND:** H Hanmer reported that the matting in the playground was a disgrace. Not only is it covered in moss but plants and grass are growing up through it. It was agreed this again be reported to the Vale Council with a suggestion they complain to the supplier as the matting had been extremely costly but clearly not fit for purpose **JR**

**16. ROAD ISSUES:**

**(a) Potholes:** Following complaints regarding the highway that runs from Clawdd Coch north towards J34/M4 and with particular regard to the 800 immediately north of Clawdd Coch, the Vale Council have now repaired these and will consider including this section of road in their resurfacing plan

**(b) Parking issues in Heol St Cattwg:** These were discussed and action to be taken agreed **HH/JR**

**(c) Litter:** The Clerk confirmed that a litterpick had recently been carried out by the Vale Council at J34/M4. However it was noted that PCSO Johnson had agreed to assist Welsh St Donats with a litterpick and it was agreed enquiries be made as to whether this could also be arranged for Pendoylan Village to J34 as previous local efforts in this respect had failed due to lack of support by the Vale Council **JR**

**17. COUNCILLORS' ISSUES:**

**(a) Pendoylan vicarage alarm:** Although the alarm on the Vicarage is not ringing it is flashing continuously. It was agreed this should be reported to the Churchwardens **RR**

**(b) Archives:** It was noted that Cllr Parnell had kindly agreed to arrange for back issues of Community Council Minutes to be deposited in the Glamorgan Archives **SP**

**18. ITEMS FOR NEXT AGENDA:** Matters arising from these minutes

**19. DATE OF NEXT MEETING:** Thursday 9 March 2017 at 7.30 pm to be held in Pendoylan Church in Wales Primary School.

The Meeting was closed at 9.40 pm