

## PENDOYLAN COMMUNITY COUNCIL CYNGOR CYMUNED PENDEULWYN

A Meeting of Pendoylan Community Council was held on Thursday 12 January 2017 at 7.30 pm in Pendoylan Church in Wales Primary School

**1. PRESENT:** Councillor A Chiplen (in the Chair), Councillors C Tutton, S Wigley, H Hanmer, G Thomas, S Parnell, P Fox, J Roberts (Clerk) & Vale Councillor R Traherne  
The Clerk advised that sadly J Welsh had tendered his resignation due to increased work and family commitments.

**2. APOLOGIES:** Cllrs J Llewellyn, L Weeding and R Rees

**3. MINUTES:** The Minutes of the Meeting held on 8 December 2016 were approved and signed.

**4. DECLARATIONS OF INTEREST:** None

**5. MATTERS ARISING:**

**(a) Meals on Wheels:** No date yet available for the commencement of this service

**(b) Jane Hutt AM:** The Clerk confirmed that Jane Hutt has kindly agreed to attend the Community Council's March meeting. Items for discussion to be collated by the February Meeting. JR

**(c) Pendoylan School:** The Clerk confirmed she had requested Ann Thomas, Community Governor for Pendoylan & Welsh St Donats, for an update regarding Pendoylan School matters

**6. REPORT FROM COMMUNITY POLICE OFFICERS:** As there was no attendance by the police no details of any crimes in the parish in the last month were available but Cllr Thomas reported there had been a burglary recently at the Hensol Golf Academy. It was agreed to make a further request to the police for a crime update. The Clerk confirmed that PC Goulding had provided Crime Prevention leaflets which will be distributed throughout the parish as far as possible JR

**7. REPORT FROM COUNCILLOR TRAHERNE:**

**(a) Council Houses:** Cllr Traherne advised there had been concerns that some Council Houses had not received improvements i.e. new roofs, external painting and internal renovations but it was believed that those in Pendoylan had all been updated

**(b) Warning on Procurement:** Cllr Traherne had brought this to the attention of the Vale Council who confirmed they do not use such practices as highlighted

**(c) Community Council School Governors:** Concerns had been expressed at the proposal to withdraw the right of community & town councils to nominate an additional community governor. Cllr Traherne had been advised by the Vale Council that it supports the proposal to strengthen governing bodies by making them smaller and more skills focused but confirmed there is no reason why a community or town councillor could not be considered for a co-opted position provided they meet the skills criteria.

**8. MEETINGS:** S Parnell & H Hanmer had attended a meeting of Church Row Parish Houses Trustees. Planning permission had been obtained for new external doors for the cottages and these will be installed shortly. It was noted that H Hanmer is now Chair of the Trustees

**9. PLANNING MATTERS:**

**(a)** Planning consent had been granted to renew external doors at 1-6 Church Row, Pendoylan

**(b)** The Vale Council's enforcement officer is investigating a complaint regarding the enlargement to the field gate on the hill at Caerwigau

(c) Llanerch Vineyard: There was reference on the Vale Council's website to an application for additional guest accommodation at the Vineyard but no documents available. This to be pursued **JR**

**10. CORRESPONDENCE:** As per attached list with particular reference to:

(a) **Plastic Microbeads:** The UK's consultation on proposals to ban the use of plastic microbeads in cosmetics and personal care products was noted. The consultation ends 27 February 2017

(b) **Tidal Lagoons:** The Hendry Review has now been published and it was noted this is overwhelmingly supportive. Full Review available on line

(c) **Training Sessions:** H Hanmer confirmed she would attend the Pre-Application Community Consultation on 17 January 2017 in Swansea and also expressed an interest in attending the One Voice Wales Code of Conduct training on 24 January 2017 in Bridgend. The Clerk is endeavouring to clarify the correct date of the Sustainability (Well Being of Future Generations Act) training in March next **JR**

(d) **Local Government Elections 4 May 2017:** S Wigley and C Tutton advised they would not be standing for election again. It was agreed a request for new community councillors be placed in the March Parish Magazine **JR**

(e) **Access to Care: First Employee Assistance Programme:** Details of this were duly noted.

**11. FINANCE/CLERK'S REPORT:**

**(a) Financial position as at 12 January 2017**

**Current Account**

(This includes the last £2k precept payment for 2016/17 and the £315 Christmas CASH grant)

	£5,667.80
<b>Less:</b> unrepresented cheque (HMRC)	<u>181.67</u>
	£5,486.13

**Payments to be made:**

Welsh Audit Office	186.00	
Hitchings Electrical (tree electrics)	120.00	
Barry Town Council (Gem public notice)	48.22	
Website Annual Renewal costs	76.80	
Planning Aid Wales (training)	<u>16.50</u>	<u>447.52</u>

**Balance:** **£ 5,038.61**

**Jubilee Account** **73.26**

**Total Current Account + Jubilee Account** **£ 5,111.87**

The above payments were approved

It was agreed the £315 Christmas CASH grant be transferred from the Current Account to the Jubilee Account **JR**

(b) **2016/17 Audit:** The Clerk advised that an internal auditor for the 2016/17 Accounts should now be appointed. There had been some issues over the previous year's audit but it was believed these had now been resolved. After some discussion it was agreed that A D Williams be requested to undertake the audit for 2016/17 but a further review to take place prior to the 2017/18 audit **JR**

(c) **2017/18 Precept:** The Clerk confirmed that as agreed she had informed the Vale Council that the Community Council would not be seeking an increase in its precept and this is to remain at £6,000 for the next financial year

**12. BEST KEPT VILLAGE SIGN:** This is currently being stored in the community's lock up until such time as someone can be found to repair the same. To be reviewed next month **JR**

**13. CHRISTMAS LIGHTS:** Thanks were expressed to A Chiplen and G Thomas for dismantling these. J Welsh had kindly agreed that he will continue to store these. It was agreed to purchase 2 more strands (one blue and one white) in good time for next Christmas **AC/GT**

**14. 320/321 BUS ROUTE:** The Vale Council has advised that NAT's contract for this service terminates in April 2017. The Council states it is seeking a replacement provider and will endeavour to maintain the same service going forward. It was agreed that it is imperative that this Service is preserved as some parishioners have no other means of transport to access such essential places as doctors' surgeries, dentists, shops etc. This is an ageing parish and more and more people will become dependant upon rural transport. It was agreed these views be made known to the Council **JR**

**15. ROAD ISSUES:**

**(a) Junction at "The Smithy" Pendoylan:** A response has been received from the Vale Council regarding this dangerous junction and request for HALT signs. They have advised they will arrange for the road markings at and on the approach to this junction to be refreshed to highlight the junction to approaching vehicles. With regard to the requested signage, the Council states that it may be difficult to locate these particularly on the northbound approach due to the mature hedgerows on each side of the road. However, their Traffic team will review the need for any additional safety measures at this junction following the refreshment of the road markings. It was agreed to monitor the situation.

**(b) Proposed road widening Sycamore Cross/Peterston turnoff:** H Hanmer advised she has again written to Alun Cairns MP in this regard

**(c) Road Signage:** S Wigley queried why there was now a large brown information sign at Sycamore Cross directing traffic through the narrow lanes to Llanerch Vineyard via Pendoylan instead of via Culverhouse Cross and the link road. S Parnell had also queried various signage at J34/M4. It was agreed these were issues to raise with Jane Hutt in March next **JR**

**(d) Road surface by Bus Stop:** A Chiplen had noted that in wet weather a large puddle forms in front of the bus stop as the road dips at that point. It was agreed the Vale Council be approached with a request to level the surface of the road if possible to overcome this problem **JR**

**16. COUNCILLORS' ISSUES:**

**Community Council Newsletter:** A Chiplen advised that he had received a comment that the newsletter/minutes should be delivered to every household in the parish as not everyone has the parish magazine. However, it was agreed that all relevant information is sufficiently disseminated as the Minutes are displayed in the Church porch and are available on the community website.

**17. ITEMS FOR NEXT AGENDA:** Matters arising from these minutes

**18. DATE OF NEXT MEETING:** Thursday 9 February 2017 at 7.30 pm to be held in Pendoylan Church in Wales Primary School.

The Meeting was closed at 9.10 pm