

**PENDOYLAN COMMUNITY COUNCIL  
CYNGOR CYMUNED PENDEULWYN**

The Annual Meeting of Pendoylan Community Council was held on Thursday 10 May 2018 at 7.30 pm in Pendoylan Church in Wales Primary School

**1. PRESENT:** Councillor A Chiplen (in the Chair), Councillors R Rees, H Hanmer, S Parnell, P Fox, C Hendy, Vale Cllr M Morgan and J Roberts (Clerk)

**2. APOLOGIES:** Cllr G Thomas and PCSO Dan Rees

**3. APPOINTMENT OF CHAIR:** R Rees proposed that A Chiplen be appointed as Chair. This was seconded by S Parnell and unanimously agreed

**4. DECLARATION OF ACCEPTANCE OF OFFICE:** This was signed by A Chiplen who remained in the Chair.

**5. APPOINTMENT OF VICE CHAIR:** A Chiplen proposed that R Rees be appointed as Vice Chair. This was seconded by H Hanmer and unanimously agreed

**6. APPOINTMENT of Councillors to serve as Council's representative on outside bodies for 2018/19:**

**Community Liaison Committee:** S Parnell

**One Voice Wales** – H Hanmer

**Pendoylan Parish Houses Charity** – S Parnell and H Hanmer and A Morris

**Pendoylan/Welsh St Donats Charity** – P Fox and S Parnell

**7. DELEGATION of functional responsibilities:**

**Planning sub-committee:** P Fox, A Chiplen, S Parnell and G Thomas.

**Social Events** – Hilary Hanmer

**Hensol Representative:** Claire Hendy

**Data Protection Officer:** Judith Roberts

**Community Ambassador Group Representative:** Claire Hendy

**8. MINUTES:** The Minutes of the meeting held on 12 April 2018 were approved and signed

**9. DECLARATIONS OF INTEREST:** None

**10. MATTERS ARISING:**

**(a) Parish Benches:** S Parnell will endeavour to attend to these during the summer months **SP**

**(b) Best Kept Village Sign:** This is ready to be installed and Ben Rees has kindly agreed to assist P Hanmer in this respect **HH**

**(b) Superfast Broadband (Hensol) :** C Hendy had received a response from Alun Cairns MP who advised the BT Cabinet 42 at Hensol was not functional. However, this must be in working order as one property in Hensol is connected to it. Alun Cairns will make further enquiries in the circumstances **CH**

**(c) Local Dog Fouling:** Year 5 children from Pendoylan School who are members of the Community Ambassadors Group have had their designs made into posters which have been displayed in and around Hensol. These were kindly provided by Llanerch Vineyard and once those for Pendoylan village are also displayed the situation will be monitored for improvement **JR**

**(g) Growing Community Spirit:** H Hanmer had submitted an application for a grant based upon the outcome of the Community Council's Community Drop In Session. **HH**

**11. REPORT FROM COMMUNITY POLICE OFFICER:** PCSO Rees had advised that there had been no reported crimes in the parish in the last 30 days. He also advised that he has now started a junior PCSO scheme with Pendoylan School to tackle the parking issues and speeding through the village at school drop off and pick up times. He will be conducting a visual presence with the children on the morning of the 21 May at the

school . The children will join him with the speed camera equipment and issue parking tickets to those parents who they feel are parking in an inappropriate manner!

**12. REPORT FROM VALE COUNCILLOR MORGAN:**

**(a) Local housing:** he was investigating the claim that preference was not being given to locals for local accommodation.

**(b) J34/M4 Road issue:** he is collecting as many local opinions as possible. He had arranged for the consultation period to be extended from 18 May to 31 May but this was subsequently further extended to 5 June 2018. He was encouraging people to respond to the survey whatever their view

**13. MEETINGS:**

**(a) Community Ambassador Group:**

The next meeting of the Community Ambassador Group will be on 13 June 2018 at 10 am in Pendoylan School after which some of the children will attend the parish coffee morning in the Red Lion at 11.30 am in order to interview the older residents about the history of the village etc.

**(b) One Voice Wales:** H Hanmer had been unable to attend this meeting

**14. PLANNING:**

An application was received to renew planning permission previously granted for a gypsy pitch at The Stables, Redway Road, Bonvilston. It was agreed the Community Council's response to the original application be re-submitted in respect of the current application

JR

**15. CORRESPONDENCE:** The following items were noted

**(a) Recycling "Have your Say" Questionnaire:** This had been placed in the Parish Magazine. However, it was noted there were no roadshows in the rural vale. It was agreed a complaint in this regard be made to the Council

JR

**(b) National Rural Crime Survey:** H Hanmer would consider completing this

HH

**(c) GDPR – ICO Statement for Community Councils:** It was agreed the information contained in this Statement was reassuring and useful

**(d) NALC – New Data Protection Fees:** These were noted

**16. FINANCE/CLERK'S REPORT:**

**(a) The financial situation as at 10 May 2018:**

<b>Current Account</b>	£5,504.57
(This includes first precept £2,100)	
<b>Jubilee Account</b>	<u>24.13</u>
	5,528.70

**Payments to be made:**

A D Williams (Audit + Payroll fee)	250.00	
Jason Welsh – mower petrol	33.08	
J Parnell – website payments	81.88	
Zurich insurance renewal	<u>379.52</u>	<u>744.48</u>
<b>Balance in hand</b>		<b>4,784.22</b>

**(b) 2017/18 Accounts:** The Clerk confirmed that the 2017/18 Accounts have been audited by the Internal Auditor. These now have to be submitted to the Welsh Government's Auditors by 30 June 2018

JR

**17. ROAD ISSUES:**

**(a) Resurfacing:** It was noted the Vale Council had acknowledged the Community Council's selected routes for resurfacing. A decision in this respect is awaited

**(b) Proposed J34/M4 to Cardiff Airport Link Road:** Peterston Super Ely Community Council had requested details of the Pendoylan Community Council's stance in this matter as they and Welsh St Donats Community Council were presenting a united front against the proposal. It was agreed to advise them that at the present time the Community Council would maintain a neutral stance in view of the differing opinions amongst the community and Councillors but would ensure any information received from the Vale Council in respect of the road issue is disseminated. However, it was agreed to support the view that the WelTAG Consultation process had not been followed correctly and was therefore flawed and should be challenged. A representation to the Vale Council in this respect is to be made. A letter would therefore be sent to Emma Reed at the Vale Council with copies to Cllr Cox and Cllr M Morgan by 5 June 2018 **JR/AC**

**18. COMMUNITY SCHOOL GOVERNOR:** H Hanmer agreed to take over this role from Welsh St Donats at the end of their 4 year term on 1 September 2018

**19 . TRAINING:** The Clerk will arrange to attend a course on the new GDPR in May or June 2018 after which it will be necessary for the Community Council to prepare and adopt an appropriate data protection policy **JR**

**20. SOCIAL MEDIA POLICY:** C Hendy advised she had encountered a few problems regarding the Pendoylan Hub but she had put a message on the Hub that only factual comments are acceptable. Personal correspondence would be deleted. It was confirmed that the Community Council's Social Media Policy was posted on its website.

**21. SUMMER EVENT:** A date of 1 September 2018 was agreed for this function which would be a fete/barbecue. It was noted that the Red Lion had kindly offered to host this event but after much discussion it was agreed this should take place at the Village Hall. It was noted that a new barbecue would be required **ALL**

**22. COUNCILLORS' ISSUES:** (a) School Tennis Courts: C Hendy is currently in discussion with Paula Vaughan as to their use by the parish (b) Defibrillator demo: C Hendy advised that this is to be held in the School in the autumn (a date has yet to be arranged) **CH**

**23. ITEMS FOR NEXT AGENDA:** Matters arising from these minutes

**24. DATE OF NEXT MEETING:** Thursday 14 June 2018 at 7.30 pm to be held in Pendoylan Church in Wales Primary School.

The Meeting was closed at 9.50 pm