

**PENDOYLAN COMMUNITY COUNCIL  
CYNGOR CYMUNED PENDEULWYN**

A Meeting of Pendoylan Community Council took place on Thursday 12 September 2019 at 7.30 pm in Pendoylan Church in Wales Primary School

**1. PRESENT:** Councillor G Thomas (in the Chair), Councillors H Hanmer, C Hendy, R Rees and J Roberts (Clerk)

**2. APOLOGIES:** J Huddart, A Chiplen, P Fox, S Parnell, Vale Cllr M Morgan & PCSO Sion Summers

**3. MINUTES:** The Minutes of the meeting held on 8 August 2019 were approved and signed

**4. DECLARATIONS OF INTEREST:** None

**5. MATTERS ARISING:**

**(a) Parish Benches:** S Parnell will have more information available at the next meeting. In the meantime details of a supplier known as Marmax Products had been obtained (Contact name: Tania Fletcher [Tania@marmaxproducts.co.uk](mailto:Tania@marmaxproducts.co.uk) [www.marmaxproducts.co.uk](http://www.marmaxproducts.co.uk) Tel: 01207 288749). It was understood they would also install the product **SP/ALL**

**(b) Best Kept Village Sign:** There has been no progress regarding the repair of this sign

**(c) Playpark:** The Vale Council advise the playpark light is not adopted by the Highways section. It is currently on a dusk to dawn photo electric cell which is believed provides more security than a sensor type triggered by motion. However they will make further enquiries with lighting suppliers to see what options are available.. **JR**

**(d) Model Resolution Protocol:** S Parnell has compared this with the Community Council's Complaints Policy. She requires an electronic copy of the Model Resolution Policy and will produce a new document for the website **JR/SP**

**(e) Community Council email facility for Councillors:** S Parnell advised that the Community Council currently has 4 spare user mail boxes. If more are required it will cost £17 + VAT per box per year. J Parnell could set these up & give each Councillor an individual password which could then be accessed by the individual Councillor and J Parnell as administrator. Alternatively each Councillor could set up a gmail account specifically for Council business & provide the Clerk with the password so this could be accessed if necessary but if the individual changed the password access would be denied. The Community Council web package includes 500 megabytes mail space which is almost full. If this is increased to 1 gigabyte it will cost £49 + VAT per year. It was agreed this be discussed further at the next meeting. It was suggested enquiries be made of other Community Councils to ascertain their procedure in this respect and /or One Voice Wales **JR**

**(f) Pavement issue:** The Vale Council have confirmed they will repair the pavement outside the bungalow in Heol St Cattwg

**(g) Daffodil bulbs:** H Hanmer understood a parishioner was to purchase these with a view to being refunded by the Community Council as agreed

**6. REPORT FROM COMMUNITY POLICE OFFICER:**

PC Stuart Elson advised he would no longer be attending Community Council Meetings as Pendoylan parish will now be cared for by a Penarth PCSO, Sion Summers. PC Stuart Elson will remain as PC for the area. Sion was unable to attend the meeting but sent in the following report: namely that two cars had been broken into on the Pendoylan Road. No items were taken from one but some items were taken from the other.

Damage had been caused to hotel rooms at the Vale Hotel and items taken from an insecure vehicle at Hensol Castle.

**7. REPORT FROM VALE COUNCILLOR MORGAN:**

**(a) Local Planning Criteria:** Cllr Morgan together with Andrew Parker met with Victoria Robinson in Vale Planning. All seemed to be in agreement that there needs to be a clear planning policy for housing for the retired and elderly in our rural communities. The next step is to lobby Welsh Government and Victoria will assist with this. Cllr Morgan is preparing submissions on this and will circulate these to the Community Councils as he will of course need to know that his submissions have community support. **MM**

**(b) Hensol:** Cllr Morgan held a useful meeting with residents of Hensol discussing residents' concerns about local development and traffic. A list of those concerns is being collated by C Hendy. It is then proposed that a meeting with Stephen Leeke be arranged. Mr Leeke has confirmed he is keen to meet and engage with the local community. **CH/MM**

**8. MEETINGS:**

**(a) Standards Committee Meeting 20 September** to consider the Councillors' applications for dispensation. H Hanmer will attend this **HH**

**(b) Road Review Meeting 26 September 2019.** H Hanmer will also attend this **HH**

**9. PLANNING:**

**Applications received:**

- (a) for a double storey extension to 1 Castell Bach Cottages, Clawdd Coch
- (b) for a two storey extension with Juliet balcony, first floor side extension and remodelling of existing house including an integral garage, new entrance and bay window to front at 19 Hensol Villas, Hensol

There were no objections to the above

**10. CORRESPONDENCE:** The following items were noted

**(a) VOG** – The new Rural Housing Enabler (Katherine Partridge) has offered to attend the next Community Council Meeting to discuss her work and how to satisfy any local housing issue. It was agreed she be invited to attend the October Meeting **JR**

**(b) OVW – Digital mechanisms survey.** It was agreed this be completed **JR**

**(c) Cowbridge Mayor's Civic Service 22 September 2019:** Cllr Rees expressed a wish to attend. The Clerk will arrange for the relevant invitation to be obtained **JR**

**(d) GVS Directory of Services for Older People in the Vale:** It was agreed details of this be placed in the Parish Magazine **JR**

**(e) Cardiff & Vale UHB's engagement on proposals for improving care for frail older people in the Vale.** H Hanmer will look into this **HH**

**(f) Environment Wales Act 2016 – Community Councils' duties under S6 of this Act.** It appears that the Community Council is required to prepare and publish a plan setting out what it proposes to do to comply with the duty to Maintain & Enhance Biodiversity within its current work areas. The Welsh Government has informed One Voice Wales that a Good Practice Guide & Reporting Guidance will be circulated to Community Councils shortly. It was agreed to await the latter before considering this further **ALL**

**11. FINANCE/CLERK'S REPORT:**

**(a) Financial position as at 12 September 2019**

<b>Current Account</b>	£2,918.84
Precept	<u>2,214.00</u>
	5,132.84
<b>Jubilee Account</b>	<u>24.13</u>
<b>Total</b>	<b>5,156.97</b>

**Payments to be made:**

J Roberts – Clerk's Salary (July-Sept)	820.70	
HMRC Tax	205.00	
Clerk's expenses (July-Sept)	151.04	
Pedal Emporium (or VOG)	<u>145.00</u>	<u>1,321.74</u>
<b>Balance in hand:</b>		<b>3,835.23</b>

The above payments were approved

**(b) 2018/2019 Accounts:** The Clerk advised that these Accounts have now been signed off by the Welsh Government's Auditors and Notice of Completion of Audit displayed locally

**12. TRAINING:** H Hanmer had been booked onto the Wellbeing of Future Generations Act 2015 course on 7 November 2019 and J Huddart onto the Code of Conduct course on 6 November 2019.

**13. DISPENSATIONS:** Once all 7 Applications for Dispensation received the Clerk would submit these to the Vale Council's Monitoring Officer for consideration at the Standards Committee Meeting on 20 September 2019. **JR/HH**

**14. ROAD ISSUES:**

**(a) J34/M4 Link Road:** An update by the Vale Council as to the present position is awaited at the Review Meeting to take place on 26 September 2019. **HH**

**(b) Tredodridge Speed Issues:** Cllr M Morgan reported that he had met with the Vale Council's Mike Clogg to discuss the traffic problems in Tredodridge and highway maintenance generally. Mike Clogg is reviewing their data in respect of Tredodridge and is arranging local inspections. A full report is expected next month **MM**

**(c) Hedge – Tyn y Plancau to Hensol:** It was noted that the hedge bordering the Vale Council's land requires cutting back urgently. This has not been cut for at least 3 years. This will be reported to the Council **JR**

**15. COMMUNITY MOWER:** A claim has been made to the Insurers in respect of the damage sustained and an update awaited **JR**

**16. SUMMER EVENT:** Final arrangements were discussed and agreed. Unfortunately S Parnell, P Fox, A Chiplen, J Huddart, R Rees & G Thomas were unable to attend and help on the day was being sought elsewhere. C Hendy had obtained raffle prizes from Stephen Leeke (Vale Complex) and Ryan Davies (Llanerch Vineyard). The Vale Council had arranged for the Pedal Emporium to attend with 2 novelty bicycles.

**17. COUNCILLORS' ISSUES:** None

**18. ITEMS FOR NEXT AGENDA:** Matters arising from these minutes

**19. DATE OF NEXT MEETING:** Thursday 10 October 2019 at 7.30 pm to be held in Pendoylan Church in Wales Primary School.

The Meeting was closed at 9.00 pm

Signed .....

Dated .....